

# CONSORTIUM AGREEMENT

Student's Name: \_\_\_\_\_ Berkeley ID #: \_\_\_\_\_

Under this agreement, the student will:

1. Be enrolled in a degree program at Berkeley College.
2. Maintain satisfactory academic progress.
3. Take courses at the Host School that are transferable to his/ her Berkeley College degree, as certified by his/her Berkeley College academic advisor.
4. Notify the Berkeley College Advisement Office if he/ she does not begin attendance in the Host School program.
5. Immediately inform Berkeley College and the Host School of any change in enrollment status, including withdrawing from all courses or substitution of approved courses.
6. Ensure that the Host School provides Berkeley College with an academic transcript upon completion of the consortium period.
7. File a FAFSA and complete the required financial aid process prior to all applicable deadlines.
8. Pay tuition, fees, and other expenses as charged by Berkeley College and/or the Host School.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## Host School Information

School Name: \_\_\_\_\_

City/State/Country: \_\_\_\_\_ Phone #: \_\_\_\_\_

Program Director Name/Title: \_\_\_\_\_

Enrollment Period: \_\_\_\_\_

Enrollment Status: full-time ( )     $\frac{3}{4}$  time ( )     $\frac{1}{2}$  time ( )    less than  $\frac{1}{2}$  time ( )

Estimated Costs:

Tuition & Fees: \_\_\_\_\_

Room & Board: \_\_\_\_\_

Books & Supplies: \_\_\_\_\_

Transportation: \_\_\_\_\_

Personal Expenses: \_\_\_\_\_

TOTAL:                    \$ \_\_\_\_\_

Will the Host School provide the student with any financial aid? Yes ( ) No ( )

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If yes, describe and provide amounts: \_\_\_\_\_

Number of credit hours the student is taking at the Host School: \_\_\_\_\_

Indicate whether these are: semester credit hours ( ) quarter credit hours ( )

List the individual course(s) and credits the student is (will be) taking at the Host School which are applicable to his/her academic program at Berkeley College:

COURSE NAME	CREDITS

**CERTIFICATION**

- A. The Host School certifies that the student has been accepted for enrollment in the program listed above and that the program meets the federal requirements for aid.
- B. The Host School agrees not to pay the student federal student aid including grants and loans during the enrollment period listed above.
- C. The Host School agrees to notify Berkeley College if the student changes his/her enrollment, withdraws from the program before its conclusion, or is not attending classes regularly.
- D. Satisfactory conclusion of the program will be evidenced by an academic transcript upon written request of the student.
- E. Berkeley College certifies that the student is enrolled in a degree program at Berkeley College and agrees to accept the course work listed above toward the completion of the student’s degree requirements.
- F. Berkeley College agrees to process the student’s Title IV financial aid application and provide payment of Title IV funds (if eligible) for the consortium period.
- G. Berkeley College will make available applicable student consumer information required under Title IV.
- H. Berkeley College certifies that the student is making satisfactory academic progress toward the completion of his/her degree at Berkeley College.
- I. Berkeley College will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).
- J. Berkeley College will calculate returns of Title IV funds, when appropriate.
- K. Berkeley College will maintain Title IV recordkeeping and reporting requirements.

\_\_\_\_\_  
Signature (Berkeley College)

\_\_\_\_\_  
Signature (Host School)

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

By signing above I certify that the information above is complete and that I will notify Berkeley College if any of the information changes.

Please return to : Berkeley College Advisement Office