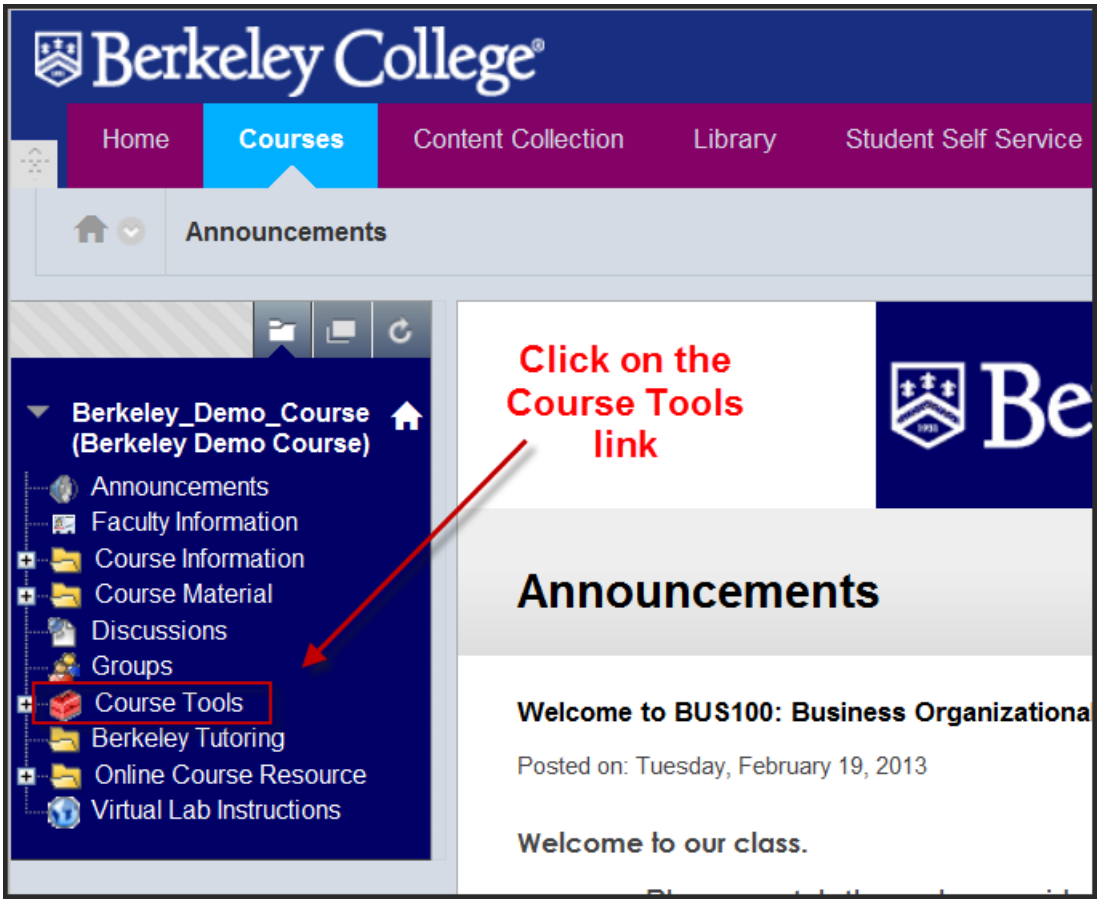
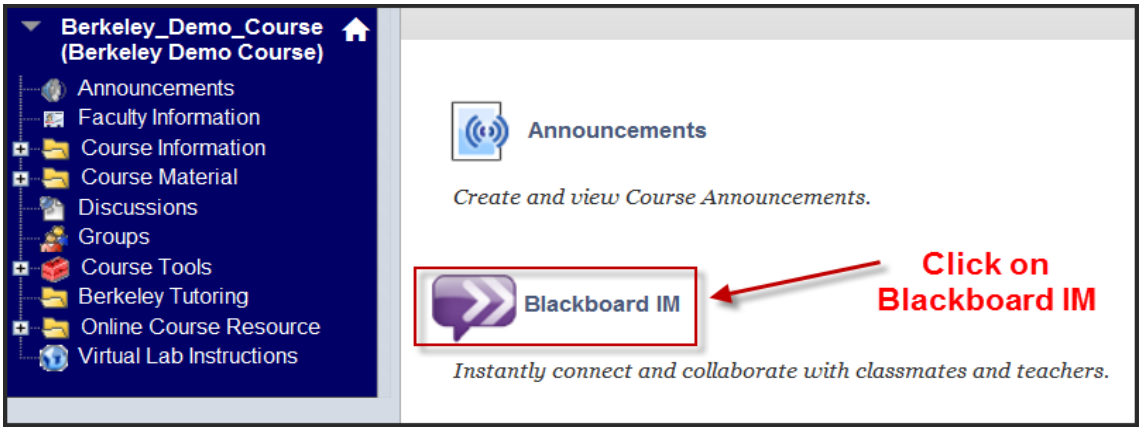
Using the Blackboard IM Feature

Blackboard IM is an instant messaging service built into Blackboard. This is a great feature for connecting and collaborating with classmates and teachers.

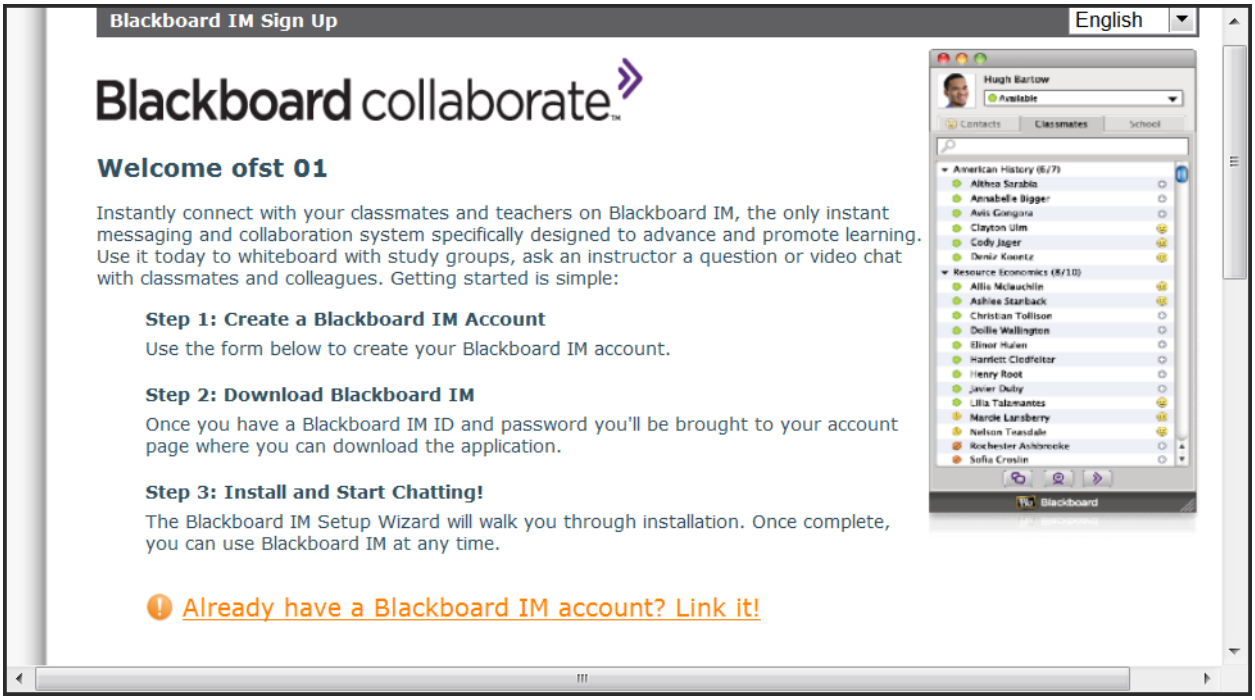
To access Blackboard IM click on the Course Tools link.

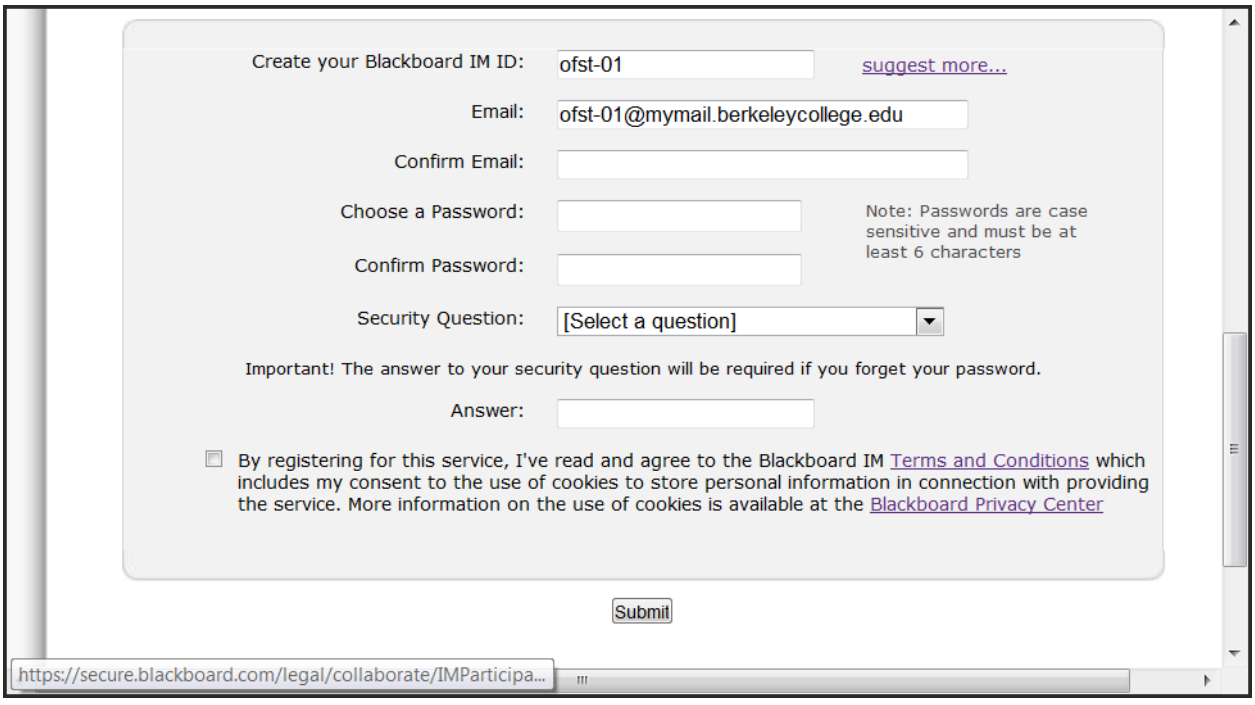


Next click on Blackboard IM

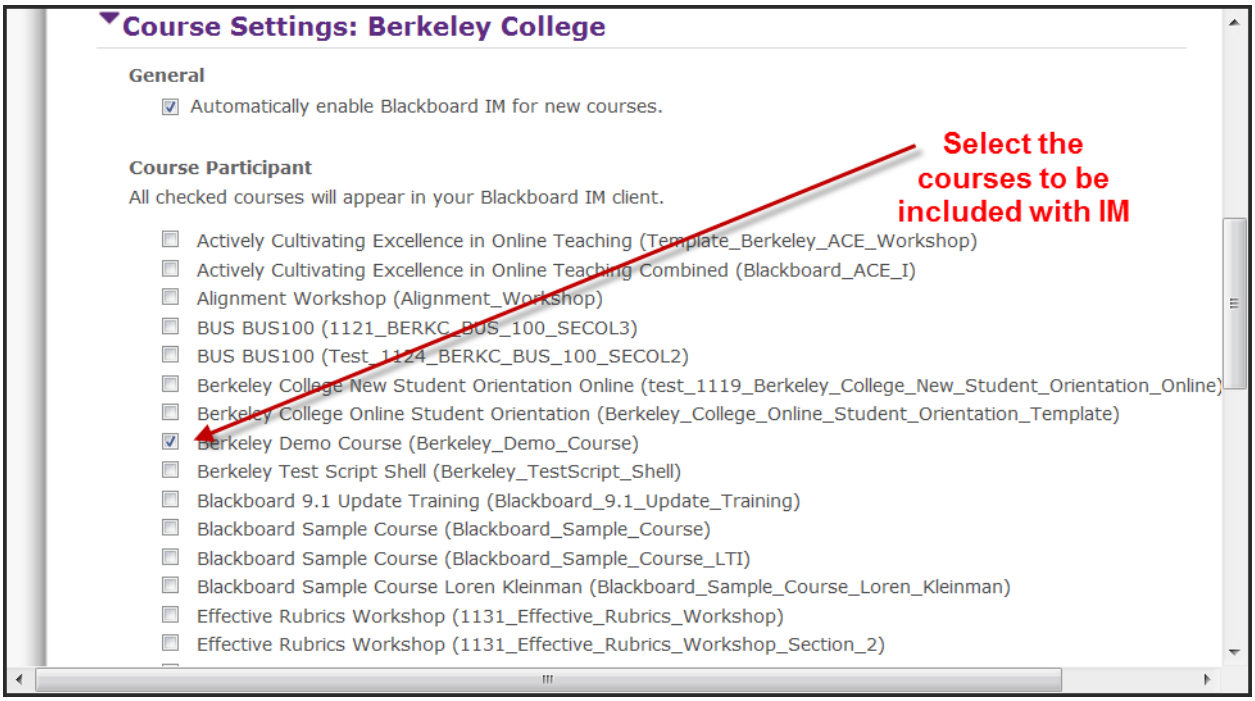


The Blackboard IM Sign Up page appears. Scroll down the page and enter in the pertinent information then click Submit.

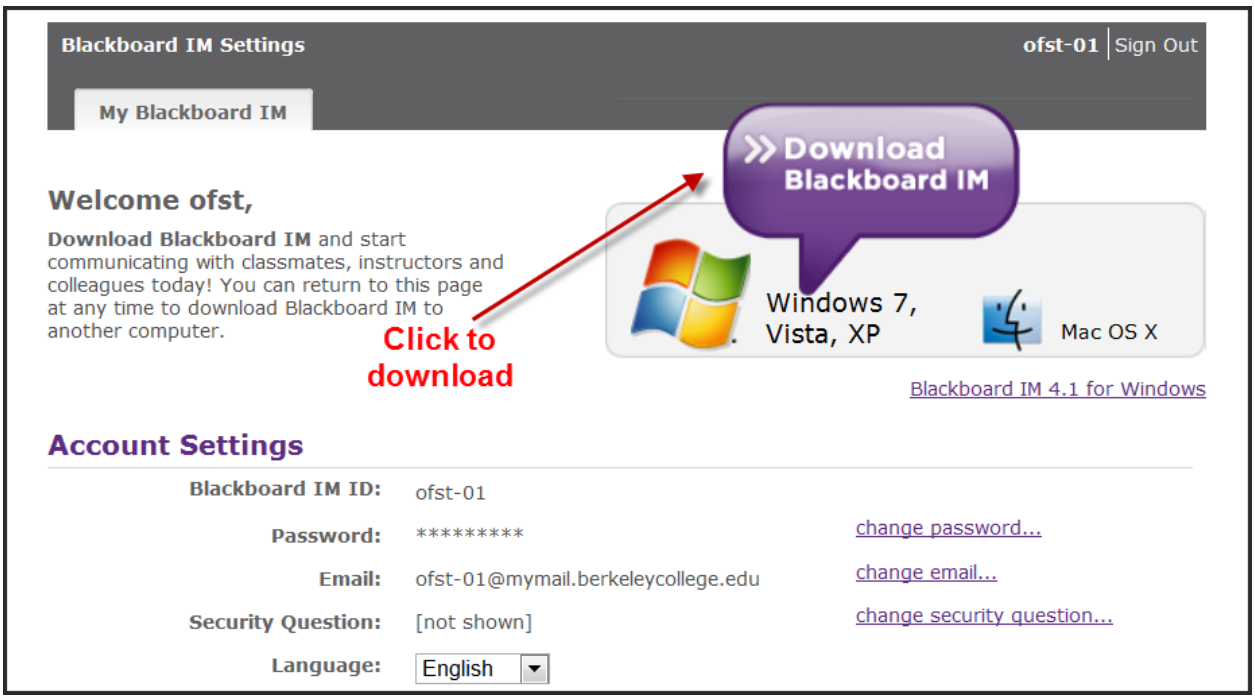


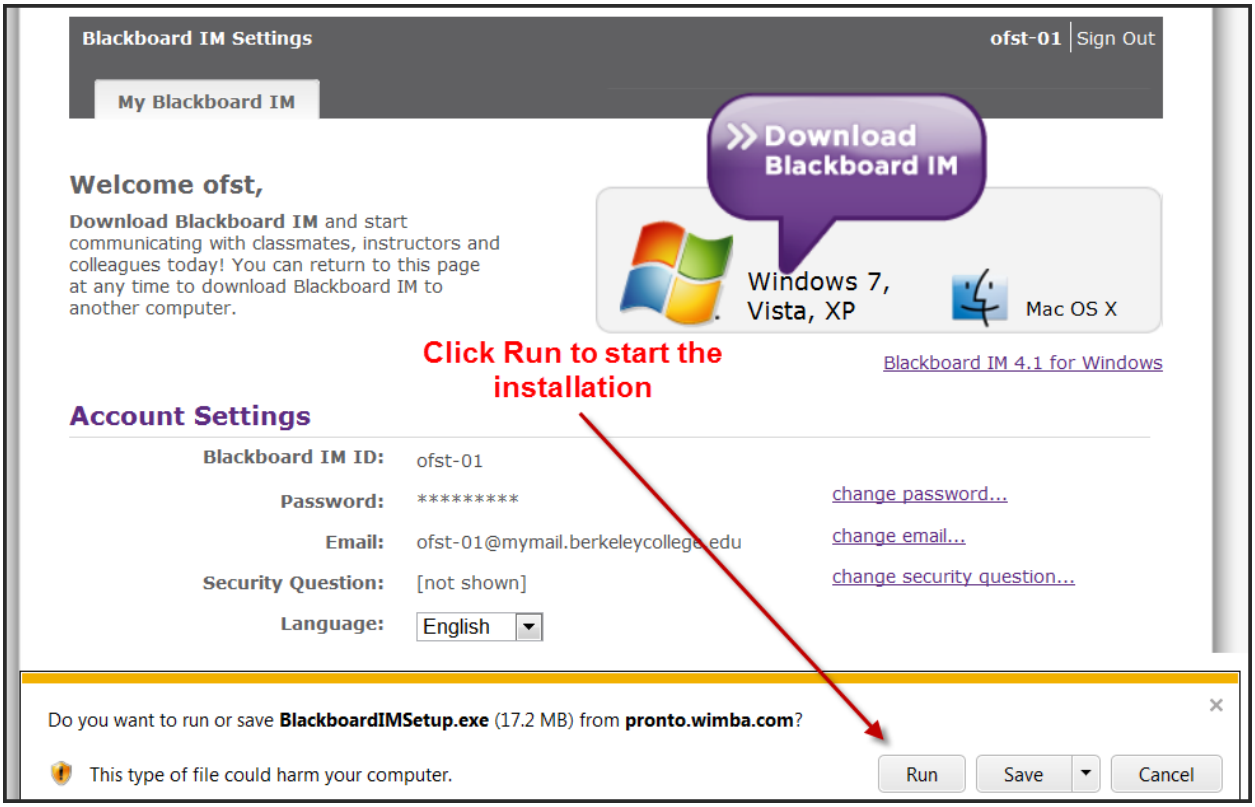


Next a Welcome window pops up. Here additional settings can be configured. Start by downloading Blackboard IM. Next by scrolling down specify which enrolled courses to be automatically populated in Blackboard IM once the download and installation is complete.

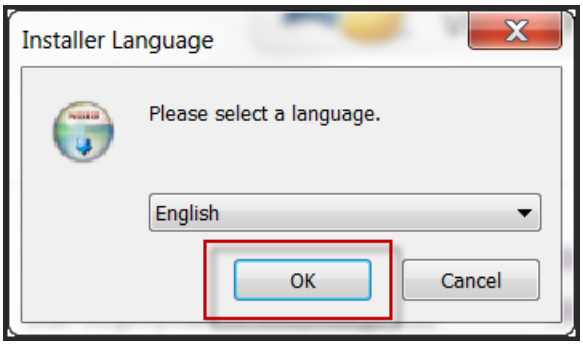


Download and Install IM by clicking on the Download Blackboard IM link. Make sure to select the appropriate Operating System.

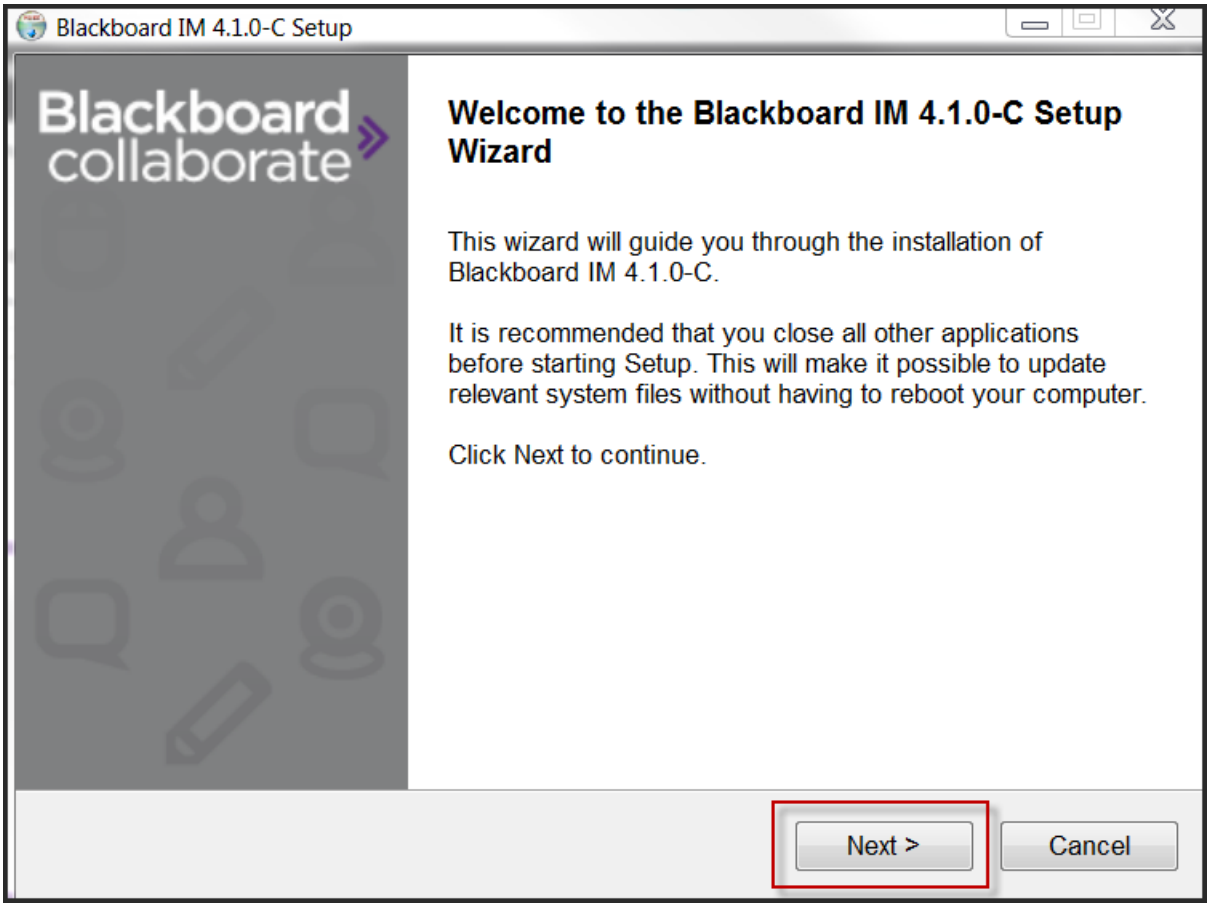




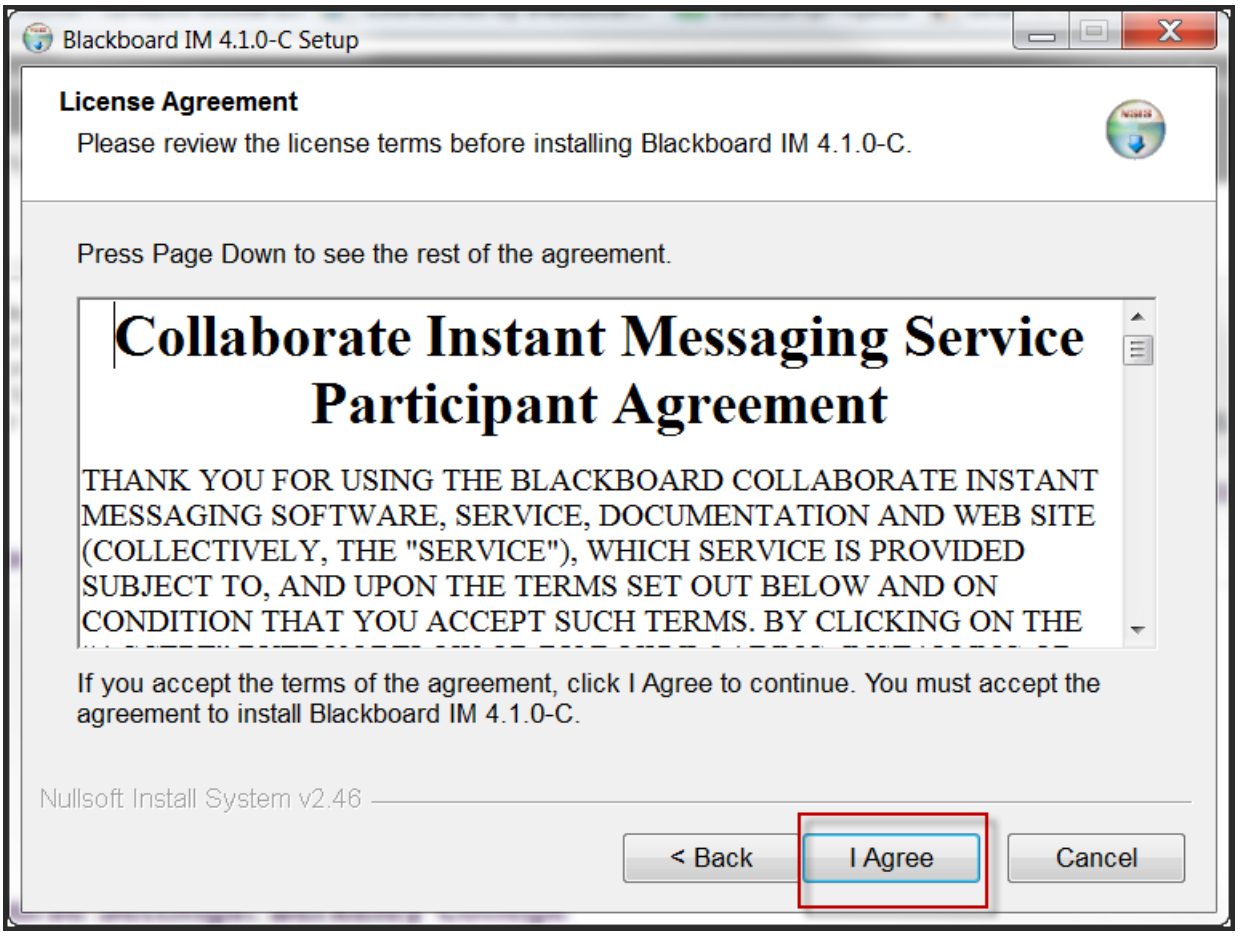
Click OK



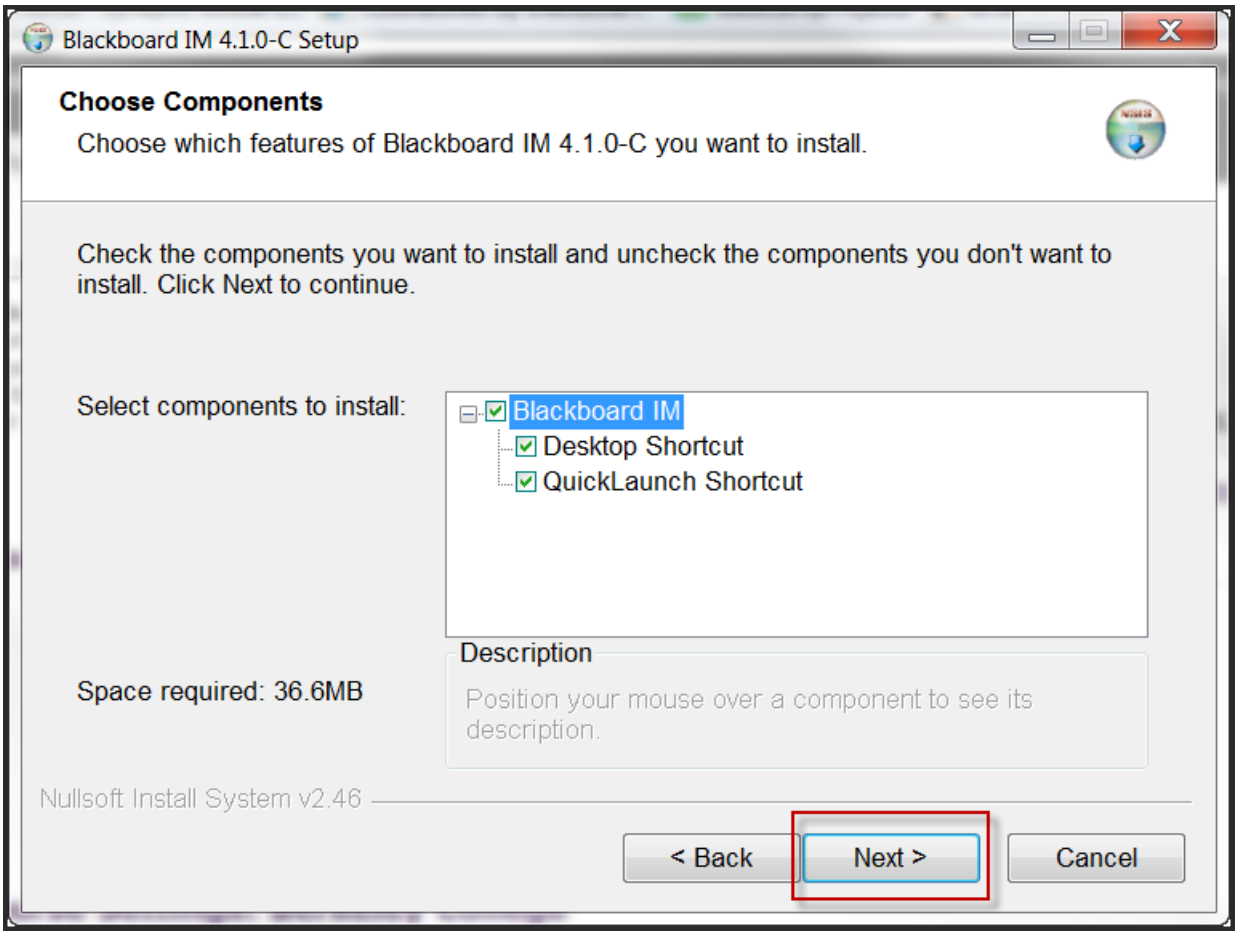
Click Next



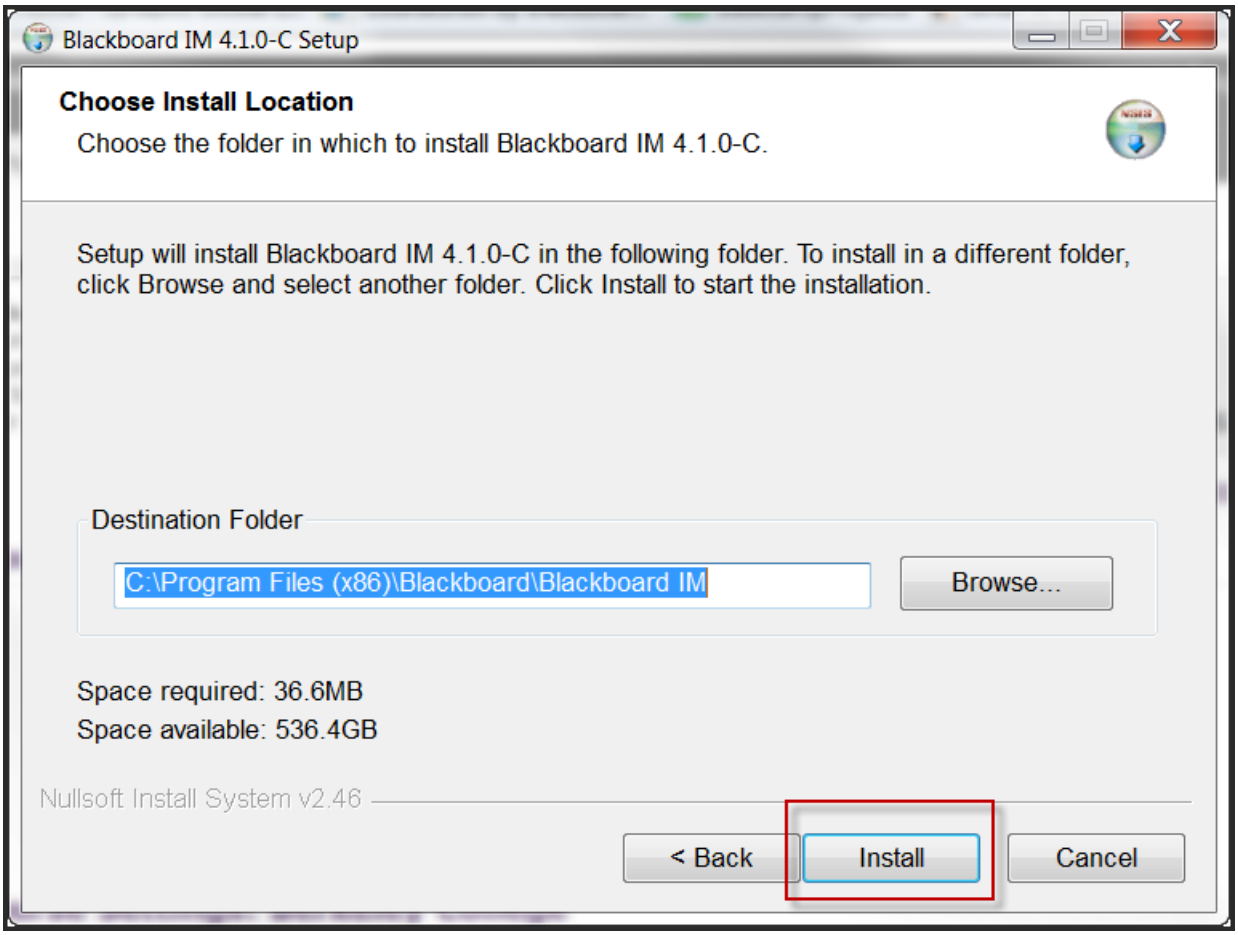
Next, click I Agree



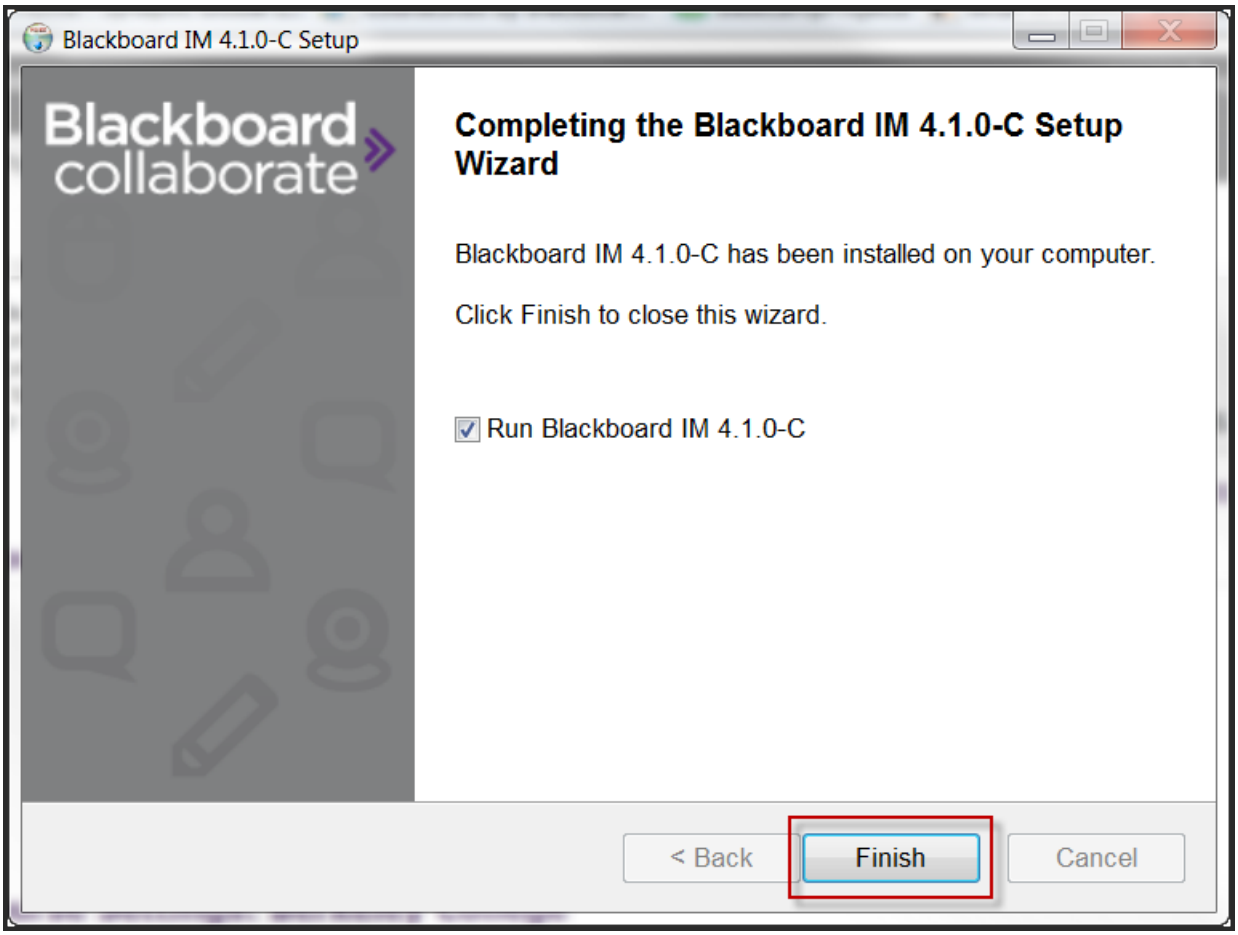
Next, choose the components then click Next



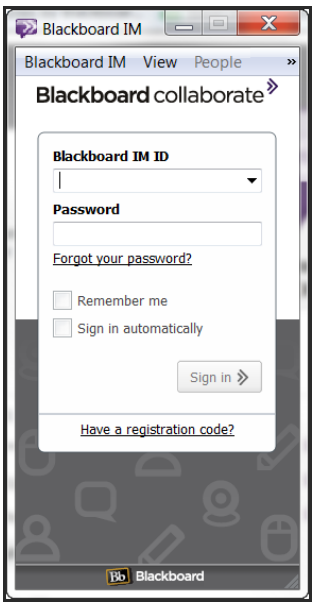
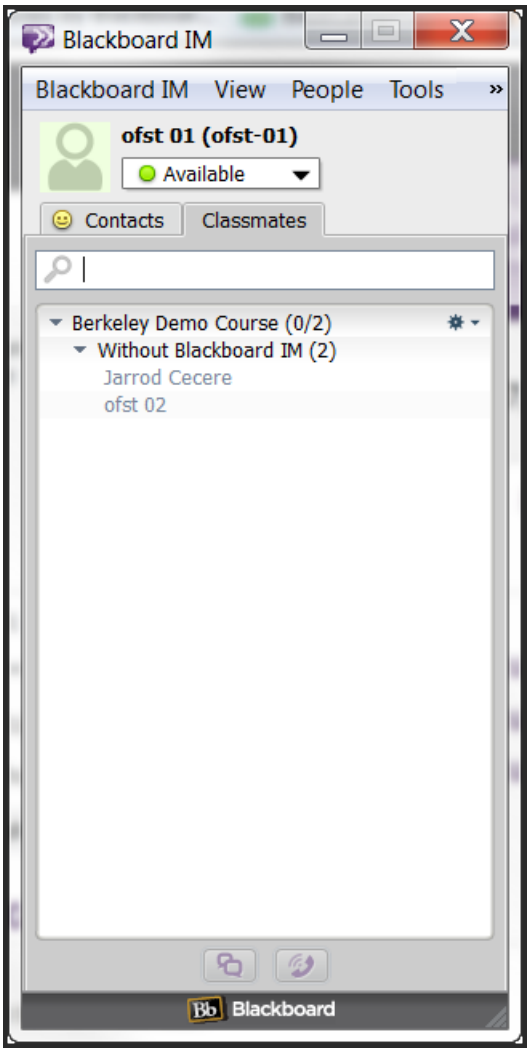
Next, click Install



When the Installation is complete click Finish



Next, enter a user name and password.



Blackboard IM will now show the enrolled courses selected earlier along with other classmates using IM