



## Honors Program Acknowledgment – Continuing or Transfer Students

**I. Requirements.** In order to participate in the Honors Program (“Program”) students are required to:

1. Meet with their academic advisor and discuss the Program standards and responsibilities.
2. Maintain a minimum cumulative grade point average (GPA) of 3.0 both during and after completion of the Program. If a student’s GPA falls below 3.0, then he or she will be placed on academic probation for one semester. Students will be dismissed from the Program if their GPA remains below 3.0 after completion of the probationary semester.
3. Complete all Honors seminars in consecutive order, unless an exception is granted by the Honors Program Director (“Director”). Failure to consecutively complete the Honors seminars will result in dismissal from the Program.
4. Complete and document a minimum of 10 hours of community service. All community service activities must be unpaid. Such activities may be provided at any Berkeley College campus, local organization, community agency, or special event approved by the Director. Community service must be completed prior to enrolling in HON 4410 Directed Research.
5. Successfully write and present an Honors thesis under supervision of a faculty member in connection with HON 4410 Directed Research. Students who fail to write and/or present their Honors thesis papers will be dismissed from the Program.

Students who meet all of these requirements will receive the Honors Scholar distinction on their Berkeley College transcripts and diplomas. The distinction will be noted next to each student’s name in the Commencement booklets. Students will also receive an Honors Scholar cord to be worn over their gowns at Commencement.

**II. Seminars.** Honors seminars are held exclusively at the New York City and Woodland Park onsite locations and through Berkeley College Online. Each student will be assigned to a particular location and learning community. Learning communities will meet on Mondays between 6:00 p.m. and 9:30 p.m. Students must register for Honors seminars through their academic advisor.

**III. Program Participation Letters.** The Director may provide participation letters upon request to students who are dismissed from the Program for failure to meet one or more of the requirements. Such letters shall state that the student participated in the Program but did not complete it in its entirety.

I acknowledge that I have read and understand the requirements for the Honors Program and Honors Scholarship.

\_\_\_\_\_  
Student Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name