Transfer Credit Policy

Students must complete the last 25 percent of the credits required for their degree at Berkeley College. Acceptance of transfer credits is solely within the discretion of the Registrar. All decisions shall be final, with the exception of decisions that are appealable in accordance with the New Jersey Comprehensive Statewide Transfer Agreement.

**Transfer Credit:** Berkeley College will accept transfer credits from regionally or nationally accredited post-secondary institutions for courses in which the student earned a minimum grade of C and that are applicable to the student’s program at Berkeley and not more than ten (10) years old. Students may receive 90 quarter credit hours if they have an Associate’s degree that articulates with a Berkeley College Bachelor’s degree.

Nursing, surgical technology, and some science courses require a minimum grade of C+ to be considered for transfer and will be evaluated on a course by course basis.

**Foreign Transcripts:** Foreign transcripts will be evaluated considering the relative strength of the foreign curriculum, applicability to the Berkeley College program in which the student seeks to enroll, and other factors. Prior to enrolling, students are advised of the number of transfer credits that will be applied. Transfer credits appear as CR on the student’s Berkeley College transcript and are not included in the GPA calculation. Transferability of credit is recorded on a student’s Berkeley College transcript upon receipt of an official transcript from the previous institution.

**New Jersey Comprehensive Statewide Transfer Agreement:** Berkeley College has implemented the New Jersey Comprehensive Statewide Transfer Agreement, which provides for a seamless transition from Associate to Baccalaureate degree programs and supports the successful acquisition of Baccalaureate degrees by transfer students. An A.A. or A.S. degree from a New Jersey community college will be fully transferable as 90 credits to be counted towards the degree requirements of a New Jersey Baccalaureate degree, with the 90 credits to be granted as either course-by-course equivalencies between courses in the student’s A.A. or A.S. degree and those at Berkeley College or as general elective credits.

To the extent that Berkeley College’s different Baccalaureate degrees have varying requirements concerning elective credits, students are advised to consult with the Advisement Department at their intended location to determine the applicability of their transferred credits towards their intended program of study at Berkeley College.

Berkeley College has established an appeal process through which transfer students can appeal a decision that they believe is not consistent with this Agreement. Questions regarding the appeals process can be forwarded to the Registrar Department.

**Credit by Advanced Placement Examination:** Students who have taken college-level courses in high school and who have passed the Advanced Placement exams given by the College Board and received a score of 4 or higher, will receive credit for those courses if they are applicable to their program at Berkeley College. Credit for such courses will appear as CR on the student’s Berkeley College transcript and will not be included in the GPA calculation.

**Credit from Articulation Agreements:** Through a series of articulation
agreements, Berkeley College has agreed to accept credits from certain other institutions of higher education. A current list of such institutions may be found at berkeleycollege.edu/berkeley_bc/2038.htm. This list is updated periodically. Each individual agreement covers specific courses and credits. Credit for such courses will appear as CR on the student’s Berkeley College transcript and will not be included in the GPA calculation.

**Credit by Standardized Testing and Published Guides:** Berkeley College grants credit as recommended by standard assessment guides, including National CCRS (College Credit Recommendation Service), ACE (The American Council on Education), and DANTES (Defense Activity for Non-Traditional Educational Support). The College also grants credit for acceptable scores on national standardized examinations, including CLEP (College-Level Examination Program), ACT-PEP (American College Testing-Proficiency Examination Program), and for professional certification exams in the ACE exam guide.