



## NY State ID Card or Driver's License – F-1 Students

**Step 1:** Social Security Office to receive a letter that says you are NOT eligible for a Social Security number.

**You must bring the following documents with you to the Social Security Office:**

- A copy of your official transcript (from the Office of the Registrar located on the 4<sup>th</sup> floor of the 43<sup>rd</sup> Street Building. Costs \$10)
- Student ID Card, Passport, I-20, I-94
- For Students with On-Campus Employment, you must bring a letter from a designated school official and a letter from employer
- For students authorized for Optional Practical Training (OPT) , you must bring your Employment Authorization Document (EAD card)

Social Security Office  
123 William Street, 3<sup>rd</sup> Floor  
New York, NY 10038

Office Hours: Monday-Friday (7:00AM – 4:00PM)

The office is between Fulton and John Streets near the 2,3,4,5,A,C,R and Z subway lines and the PATH train.

**Step 2:** Department of Motor Vehicles (DMV)

**You must bring the following documents with you to the DMV that total 6 points:**

- Letter from the Social Security Office issued within 30 days of your application to the DMV (MUST bring this)
- Passport, F-1 Visa, I-20 and Most Recent I-94 Printout (3 points)
- Student ID Card and Transcript (2 points)
- U.S. Health Insurance Card (1 point)
- U.S. Utility Bill (must include your name and address, 1 point)
- ONE of the following (1 point):
  - U.S. bank card (ATM or credit card)
  - U.S. bank statement

**\*\*If applying for a Driver's License you must first take a written test to receive a permit. Please be prepared to take the test before you go to the DMV with the above documents. Information on how to receive a permit is available at: <https://dmv.ny.gov/driver-license/get-learner-permit>**

New York State Department of Motor Vehicles (NYSDMV) – Midtown Manhattan  
366 West 31<sup>st</sup> Street (Between 8<sup>th</sup> & 9<sup>th</sup> Avenues)  
New York, NY 10001

Office Hours: Monday – Friday (8:00 AM – 6:00 PM)

You may visit <http://dmv.ny.gov/office/midtown-manhattan> to make a reservation