

Associate in Applied Science Degree (A.A.S.) Health Services Administration – Medical Insurance, Billing, and Coding

SAMPLE PROGRAM SEQUENCE

	Semester Credits
FIRST SEMESTER	
HEA1101 Foundations of Health Services.....	3
HEA2200 Medical Terminology.....	3
SCI1100 Anatomy and Physiology I.....	3
CIS1115 Computer Applications.....	3
ENG1105 Writing and Research	3
SECOND SEMESTER	
MBC1100 Medical Coding - ICD.....	2
MBC2210 Medical Billing and Reimbursement Methods.....	2
HEA2255 Computer Applications in Health Services.....	3
SCI2100 Anatomy and Physiology II.....	3
MED1000 Basic Pharmacology and Pathophysiology.....	3
SOC2231 Human Relations	3
THIRD SEMESTER	
MBC1110 Medical Coding - CPT.....	2
MBC2200 Medical Coding - Hospital Coding	2
MBC2220 Clinical Documentation and Compliance	2
HEA2203 Ethical and Legal Aspects of Health Services.....	3
ENG2215 Public Speaking.....	3
ENG2205 Writing Through Literature.....	3
FOURTH SEMESTER	
MBC2280 Medical Insurance, Billing, and Coding Capstone	5
HEA2293 Internship.....	3
HEA2230 Health Information Management.....	3
Science/Humanities Elective	3
60 SEMESTER CREDITS REQUIRED FOR GRADUATION	

NOTE: Internship eligibility and employment opportunities in the healthcare field may be contingent upon the results of a medical examination, which may include drug and alcohol testing, as well as receipt of satisfactory references. Applicants for whom such requirements may be matters of concern are strongly advised to contact an Admissions counselor prior to enrolling in this program.

Graduates of the Medical Insurance Billing and Coding (MIBC) degree program are required to participate in the Certified Coding Associate examination (CCA) through the American Health Information Management Association (AHIMA) or the Certified Professional Coder examination (CPC) through AAPC — both are nationally accepted standards of achievement in the coding field. (If you have already completed the MIBC Certificate program at the college, Berkeley will apply all 11 courses from the MIBC certificate to the Medical Insurance Billing and Coding degree program.) The degree program covers both facility (inpatient) and professional (outpatient) coding. Both the AAPC and AHIMA recommend an Associate's degree prior to sitting for the CCA and CPC certification examinations. For certain medical billing and coding jobs, an Associate's degree is highly desirable, and may be required. For more information, visit <http://www.ahima.org/certification> and <https://www.aapc.com/certification/cpc/>.

Although certification is not required to work in most states, employers prefer to hire certified Medical Insurance, Billing, and Coding graduates.

Any required traditional textbooks and/or some required supplies are included as part of the charge for tuition and fees and will be distributed to students. Please note, however, that students have the right to obtain traditional textbooks, and/or certain required items, from other sources. Students who demonstrate that they have obtained required item(s) from another source may return the items distributed by the College and receive a refund of the amount charged by the College for the specific item.

Under certain circumstances the need to take developmental College Skills courses may lengthen the time required to complete the student's program, and may result in increased costs to a student.

Not all programs and courses are offered at all campuses. You may be required to take some courses at another campus or online.

For more information about Berkeley College graduation rates, the median debt of students who completed programs, and other important disclosures, please visit BerkeleyCollege.edu/gainful-employment/aas_health_services_administration_medical_insurance_billing_coding_nj_statistics_sem.htm and BerkeleyCollege.edu/gainful-employment/aas_health_services_administration_medical_insurance_billing_coding_ny_statistics_sem.htm.

Medical Insurance, Billing, and Coding Certificate

SAMPLE PROGRAM SEQUENCE

	Semester Credits
FIRST SEMESTER	
HEA1101 Foundations of Health Services.....	3
HEA2200 Medical Terminology.....	3
SCI1120 Human Biology	3
CIS1115 Computer Applications.....	3
ENG1105 Writing and Research	3
SECOND SEMESTER	
MBC1100 Medical Coding - ICD	2
MBC1110 Medical Coding - CPT	2
MBC2210 Medical Billing and Reimbursement Methods.....	2
HEA2203 Ethical and Legal Aspects of Health Services.....	3
HEA2255 Computer Applications in Health Services.....	3
HEA2230 Health Information Management	3

30 SEMESTER CREDITS
REQUIRED FOR GRADUATION

NOTE: Graduates of the Medical Insurance Billing and Coding (MIBC) certificate program are required to participate in the Certified Professional Biller examination (CPB) through the AAPC or the Certified Billing and Coding Specialist examination (CBCS) through the National Healthcareer Association (NHA) — both are nationally accepted standards of achievement in the administrative part of the field. The certificate program focuses primarily on medical billing pursuits such as an introduction to coding, reimbursement, legal and ethical requirements, and the medical billing cycle in the professional or outpatient setting. For more information, visit <http://www.nhanow.com/certifications/billing-coding> and <https://www.aapc.com/certification/medical-billing-certification.aspx>.

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