

BERKELEY COLLEGE

2023 – 2024 OPERATIONS PLAN

Introduction

Berkeley College holds as paramount the health and safety of every member of its community. Maintaining a safe campus is a shared responsibility. The College continues to engage in numerous efforts to help reduce the risk of coronavirus (COVID-19) exposure. The College continues to monitor community transmission rates and public health guidance, and certain prevention measures may be re-instated. Information related to COVID-19 for faculty and staff is available on the [COVID-19 webpage](#) on the Berkeley College website. This plan is subject to change. All students, faculty, and staff are expected to comply with this plan.

Vaccination

Associates

Associates are encouraged to be vaccinated against Covid-19. Berkeley reserves the right to request proof of vaccination at any time and associates are encouraged to upload proof of vaccination to UKG Pro.

Students

All students are strongly encouraged to receive one of the COVID-19 vaccines authorized by the FDA. Individuals are generally considered fully vaccinated two weeks after receiving their second dose in a two-dose series (such as Pfizer or Moderna); or two weeks after receiving a single-dose vaccine (such as Johnson & Johnson Janssen). Berkeley reserves the right to request proof of vaccination at any time.

Students enrolled in education programs within the School of Health Studies may be expected to comply with additional health and safety requirements during their clinical rotation. Some clinical rotation sites may require proof of COVID-19 vaccination and booster dose(s) and/or use of N95 or surgical masks. Students should direct any questions to the appropriate department Clinical Coordinator.

Visitors

Vendors, Independent Contractors, and Visitors are subject to any requirements in effect.

General Safeguarding

Indoor Mask Requirement

Masks or cloth face coverings are not required.

General Precautions:

- Frequent hand washing is strongly encouraged (with soap and water for at least twenty seconds). Alcohol-based hand sanitizer dispensers are available at all campuses.
- Faculty members may request a face shield by contacting the administrative assistant of each School. Individuals using face shields are responsible for proper cleaning and storage.
- The College will provide additional PPE (such as gloves and/or face shields) to School of Health Studies (“SHS”) students, faculty and staff in connection with clinical and/or laboratory instruction. Students are required to wear the additional PPE when instructed to do so. PPE may not be shared.

Training

All new students and new associates will receive the link to the current Operations Plan and other information relevant to COVID-19 in student orientation and in new associate onboarding.

What to do if you Test Positive for COVID-19 or have been in Close Contact with a COVID-19 Positive Individual

Each scenario outlines the requirements that students and associates must meet before returning to campus.

If You Test Positive for COVID-19

Please isolate at home and [follow CDC guidance for isolation and precautions for people with COVID-19](#)

If you are an associate you should let your supervisor know that you will be absent due to illness, but you are not required to disclose your medical diagnosis to your supervisor.

Diagnosed associates are advised to stay home and follow medical direction regarding treatment. Follow the recommendations of the [CDC’s Quarantine and Isolation Calculator](#) for COVID infection and exposure.

If you are a student, you should contact each of your professors to let them know that you cannot attend or participate in class in person (for onsite classes) or that you are not able to participate in online courses if your symptoms are too severe to allow you to complete coursework. You will need to arrange to make up any work that you miss. If you are having difficulty contacting your professors, contact your Academic Advisor for assistance with this.

Diagnosed students are advised to stay home and follow medical direction regarding treatment. Follow the recommendations of the [CDC’s Quarantine and Isolation Calculator](#) for COVID infection and exposure.

Close Contact with Someone who has Tested Positive for COVID-

For those who had close contact with someone who has tested positive for COVID-19 (you were within 6 feet of each other and spent more than 15 minutes together) [follow the recommendations of the CDC for COVID-19 exposure](#).

- Monitor for symptoms and take precautions.
- If you develop symptoms, stay home and get tested.
- If you test positive, follow the instructions in the section above titled “If you Test Positive for COVID-19.”

Student Support & Student Life

- Computer labs are open at all campuses.
- The Bookstore is open. Hours are posted and subject to change.
- All student services are available. Hours may vary at each campus. Students are encouraged to set up appointments in advance. Walk-in appointments may be available.
- Students are encouraged to use disposable cleaning wipes after using any computers, desks, or other equipment while on campus.
- College shuttles are operating on normal schedules.

Athletics

Student athletes, coaches, and athletic staff are expected to adhere to these guidelines. It is important for all student athletes, coaches, and staff to be considerate of others and do their part to minimize the risk of potential spread of COVID-19 (or any other contagious illness).

Training & Practice Guidelines

- Student athletes, coaches, and athletic staff are expected to comply with the facility’s health and safety requirements which may include, but are not limited to, COVID-19 testing, COVID-19 vaccination, use of masks or face coverings; social distancing; and/or capacity limits.
- With respect to team practices and training, any student athletes, coaches, and/or athletic staff who have symptoms consistent with COVID-19 or who test positive for COVID-19 prior to practice/training are not eligible to participate.

Competitions

- Under current USCAA guidance, for USCAA championship competitions the protocols outlined in the USCAA Enhanced Covid Code of Conduct must be followed by all student athletes, coaches, athletic staff, and fans.

- With respect to non-championship competitions, student athletes, coaches, and athletic staff are expected to comply with the facility health and safety requirements which may include, but are not limited to, COVID-19 testing, COVID-19 vaccination, use of masks or face coverings; social distancing; and/or capacity limits.
- With respect to team travel, any student athletes, coaches, and/or athletic staff who have symptoms consistent with COVID-19 or who test positive for COVID-19 prior to departure are not eligible to participate.

General Safeguarding

- Athletic staff and students should clean shared and/or frequently touched athletic equipment after each training, practice, or competition.
- Athletic staff will maintain an adequate supply of hand sanitizer, disinfectant wipes, disposable masks, and disposable gloves.
- All student athletes must attend a mandatory orientation for student-athletes.
- Student athletes and athletic staff should bring their own water bottles, towels, and scrimmage vests to trainings, practices, and competitions.

Protocols for Symptomatic Individuals

- If a student athlete or member of the athletic staff develops symptoms of COVID-19 during any practice, training or competition, s/he should immediately put on a mask or cloth face covering, depart the facility/field, and contact his/her health care provider. The College may communicate with the individual's emergency contact or a local carservice to arrange transportation. In severe or emergency situations, the College will arrange for an ambulance or other medical transport.
- Individuals who have tested positive for COVID-19 should promptly email their coach to let them know they will not be able to attend practice, and should follow the guidelines outlined in the Operations Plan section titled "If you test positive for COVID-19"
- Individuals who have tested positive for COVID-19 must follow the guidelines outlined in the Operations Plan section titled "If you test positive for COVID-19" before resuming participation in any training, practice, or competition and provide any required documentation.

Guidelines for Rented Facilities

- Coaches and athletic staff will request copies of each rented athletic facility's safety plans and COVID-19 prevention protocols. Coaches and staff will assess each facility's plans.
- Coaches and athletic staff should bring adequate hand sanitizer, disinfecting wipes, gloves, and other necessary items if the facility does not supply such items.

Additional Protocols

PROTOCOLS FOR SYMPTOMATIC INDIVIDUALS

Any associate who begins to experience COVID-19 symptoms while on campus should notify their supervisor and depart campus. Any student who begins to experience COVID-19

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symptoms while on campus should depart campus and notify any faculty whose classes they will miss that they are not feeling well and are unable to attend. Students are responsible for making arrangements with their faculty for submitting or making up any missed classwork.