

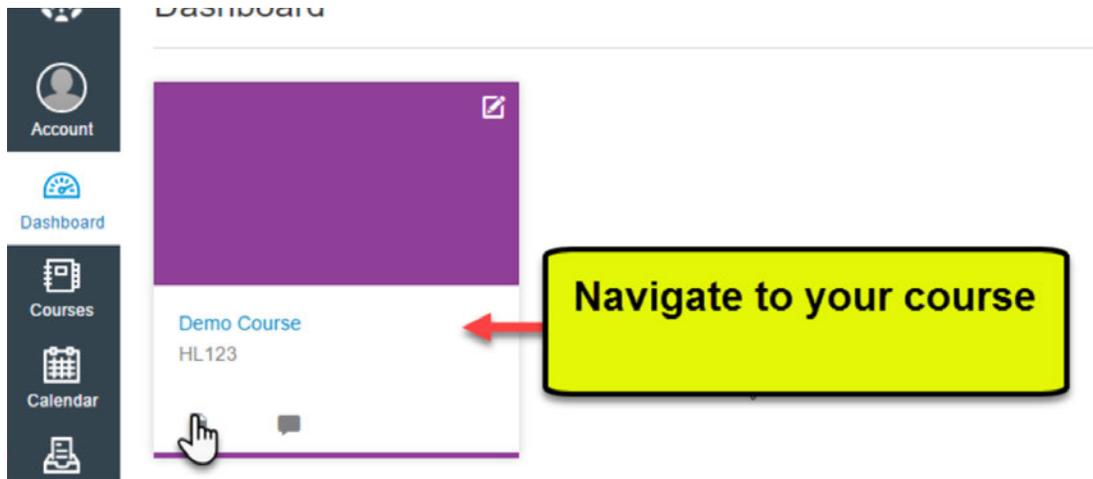
Honorlock on Canvas - Student Guide



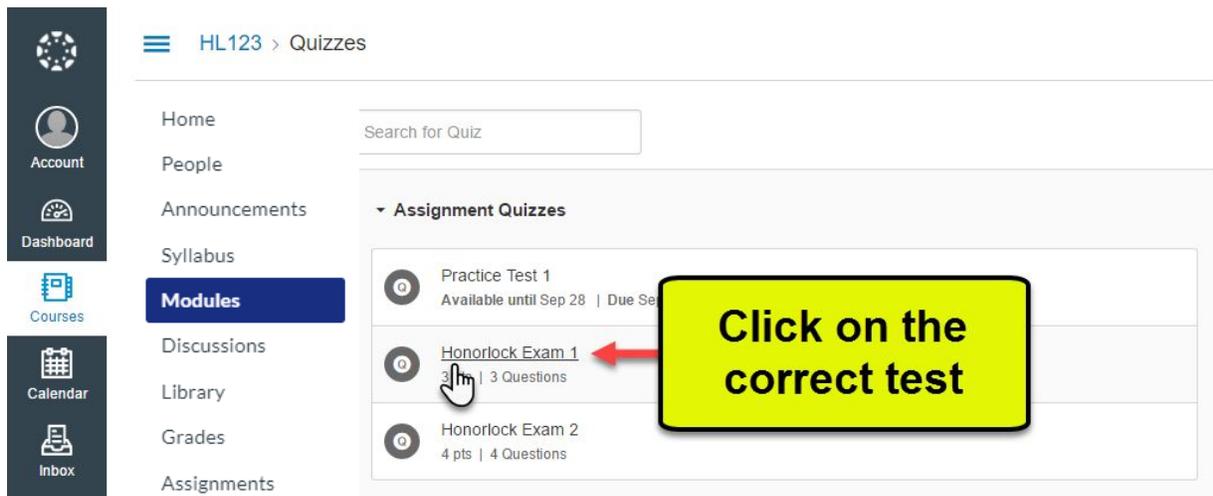
Before you begin: you will need to use the **Google Chrome** browser to take the exam.

Click here to download: <https://chrome.com>
Need assistance with Honorlock?
Call Honorlock at (844) 243-2500.
For other technical issues call the Berkeley College Help Desk at (973) 405-2111 x1540.

1. In **Google Chrome**, navigate in Canvas to your course



2. Locate and **click** on your assessment

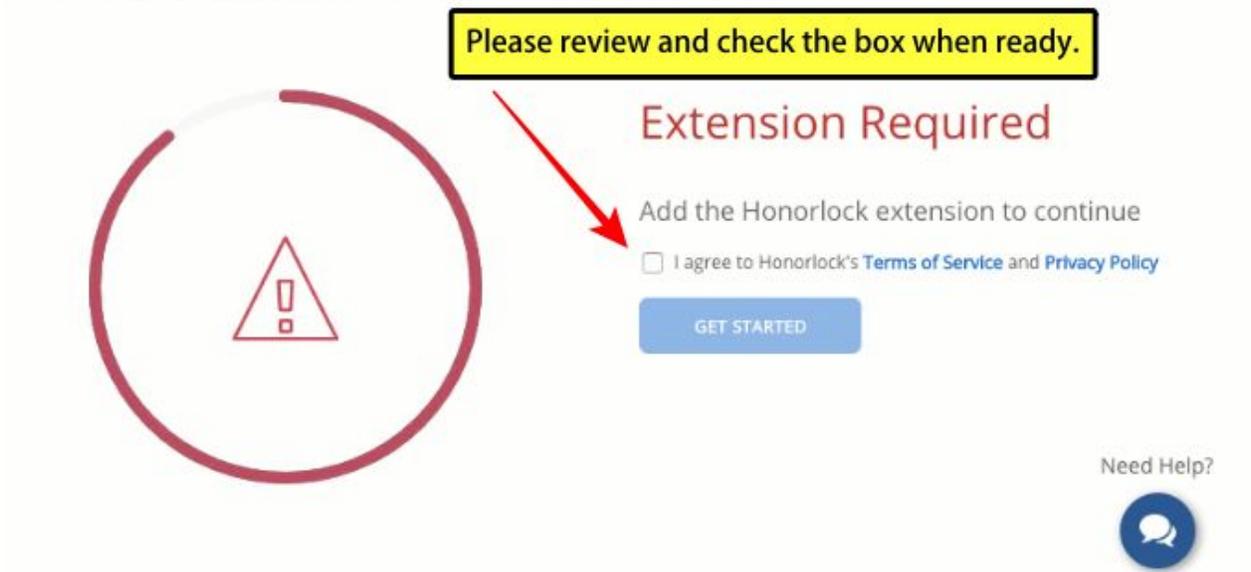


- Under the Instructions, check the box once you have reviewed Honorlock's Terms of Service and Privacy Policy.

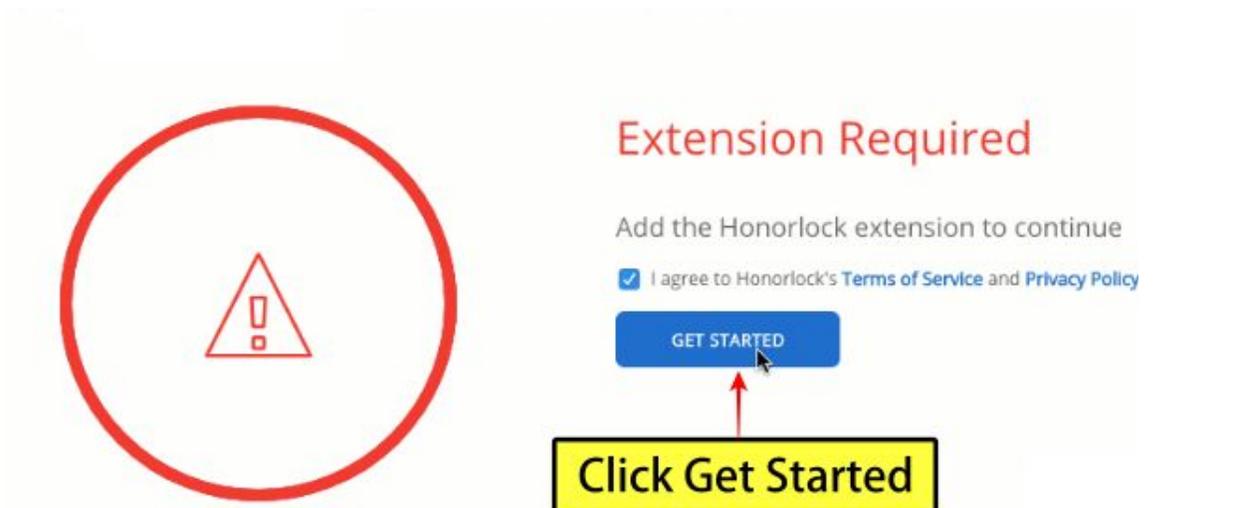
Instructions

Honorlock Chrome Extension

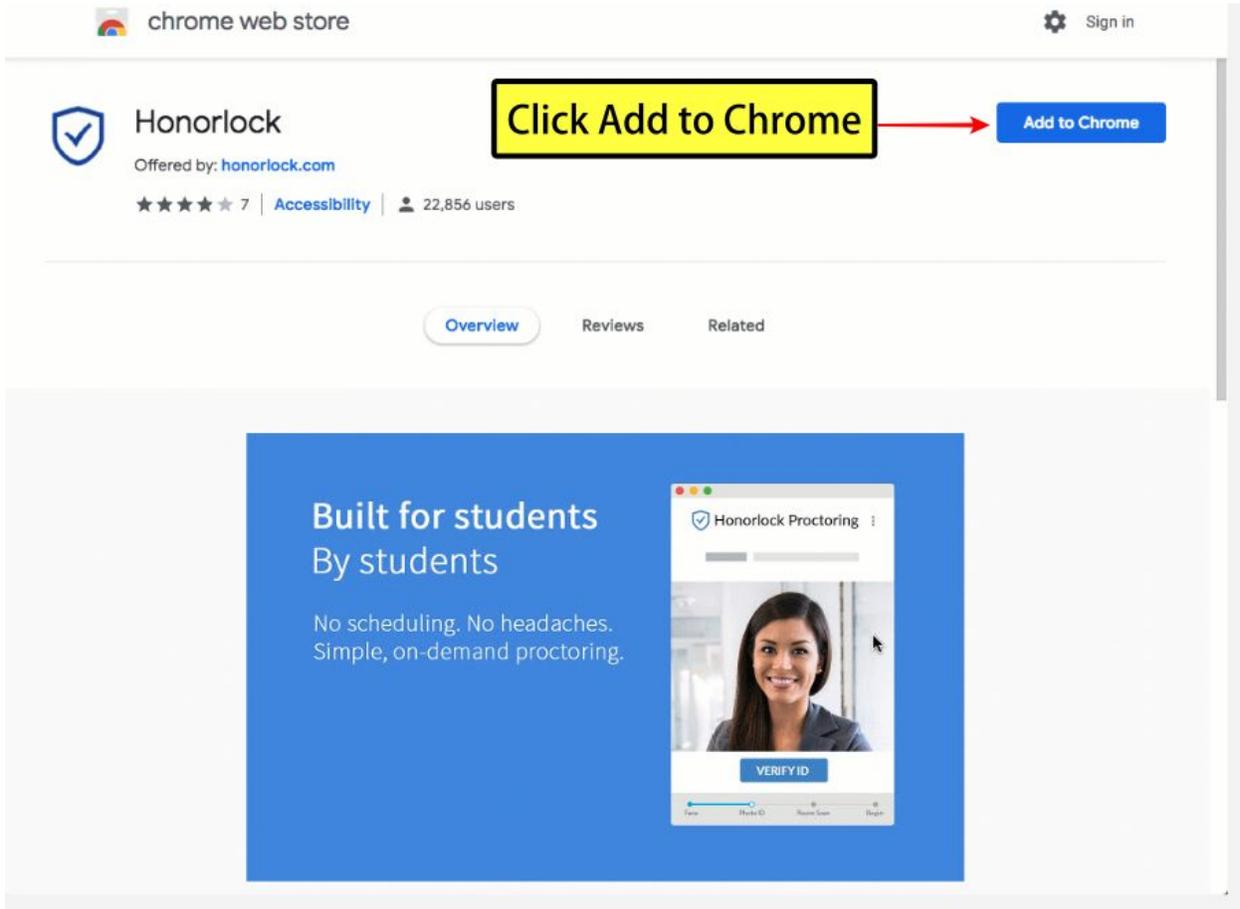
This exam requires Google Chrome and the Honorlock Chrome Extension.



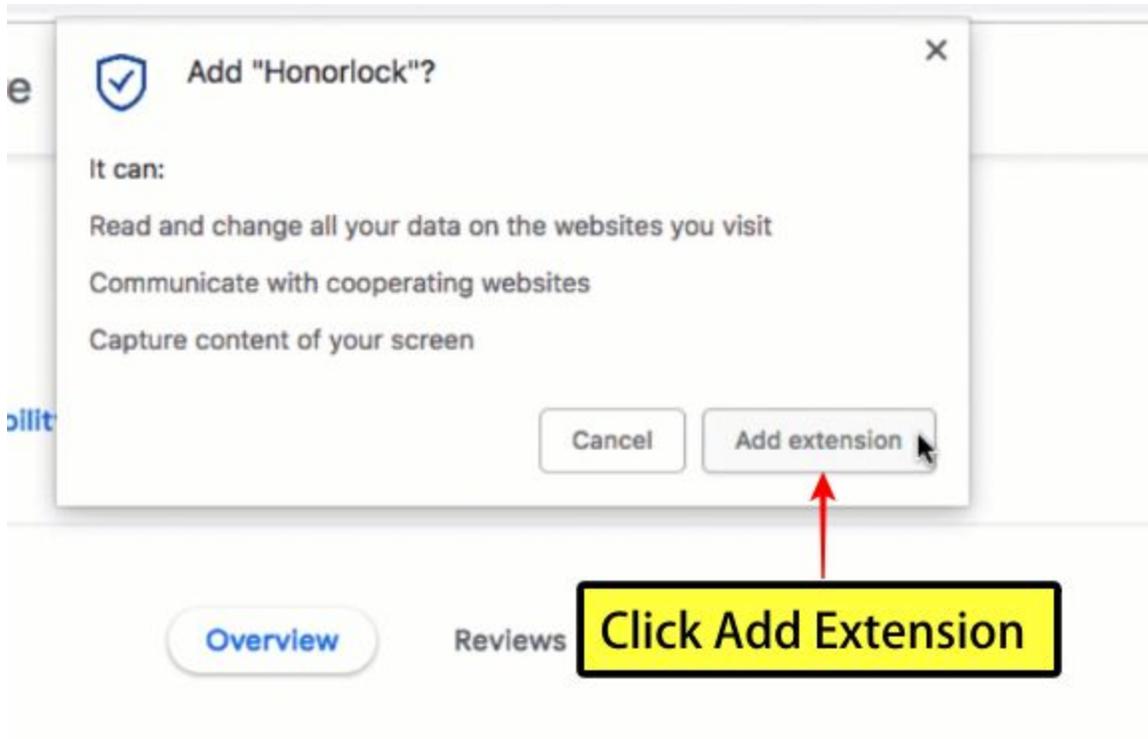
- Now go ahead and press the blue "Get Started" button.



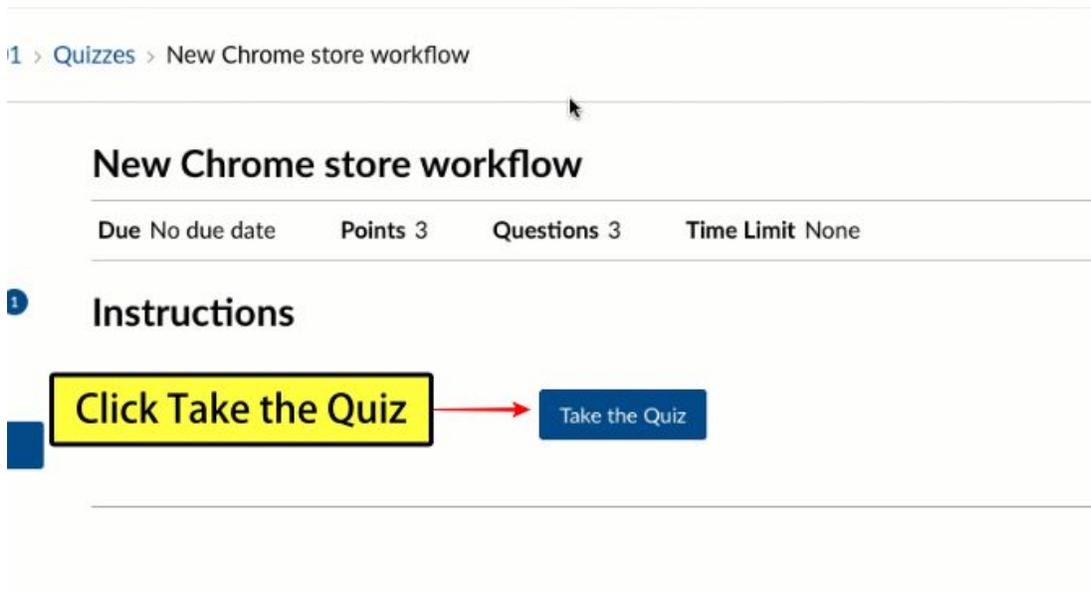
5. Upon clicking “Get Started” you will be redirected to the Chrome Web Store. Please click “Add to Chrome”.



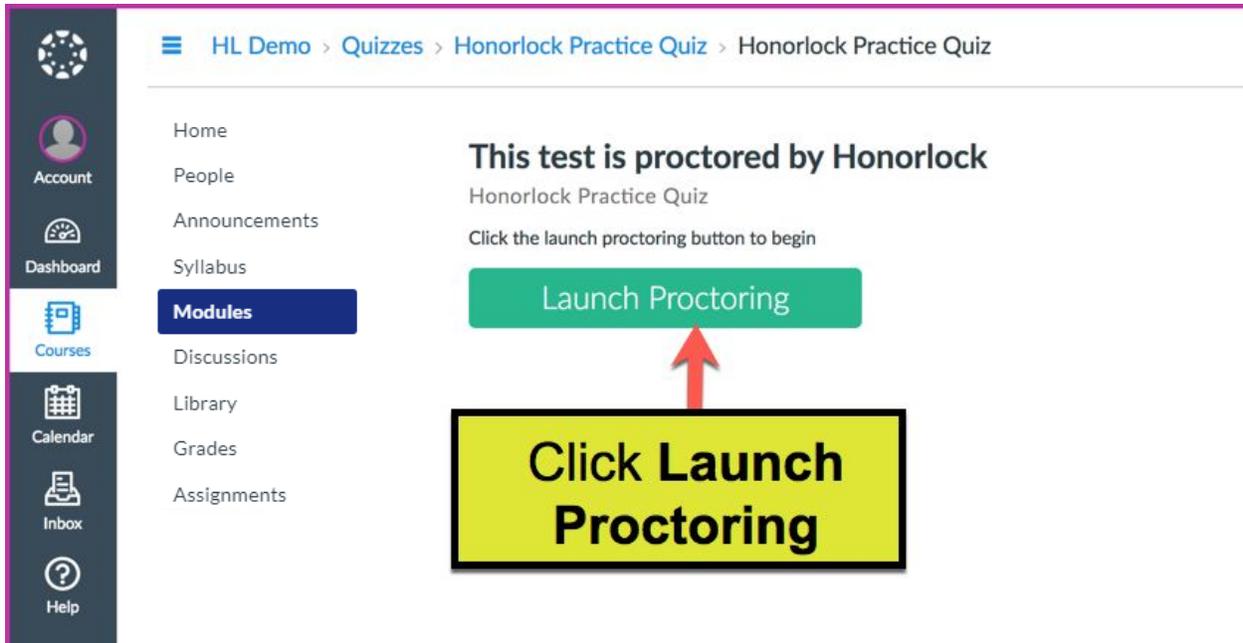
6. Click "Add Extension"



6. Now you can navigate back to your exam and press "Take the Quiz"

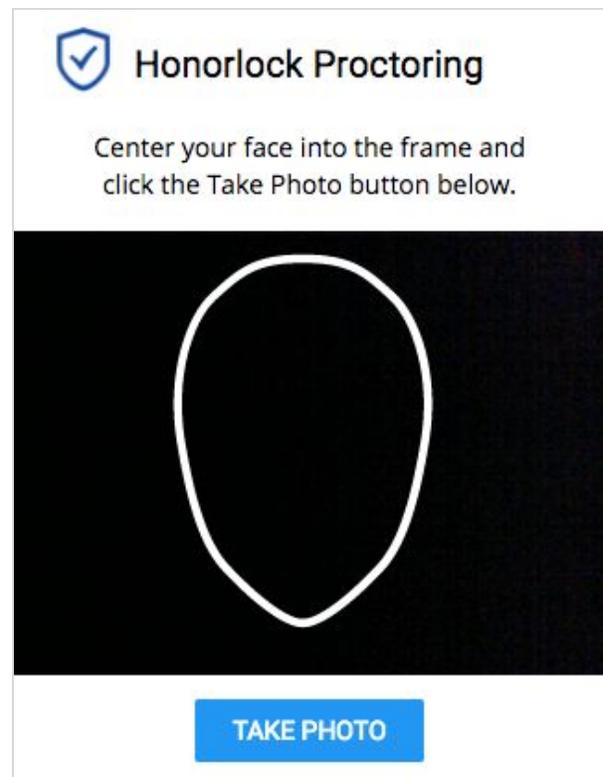


7. Click the **Launch Proctoring** button



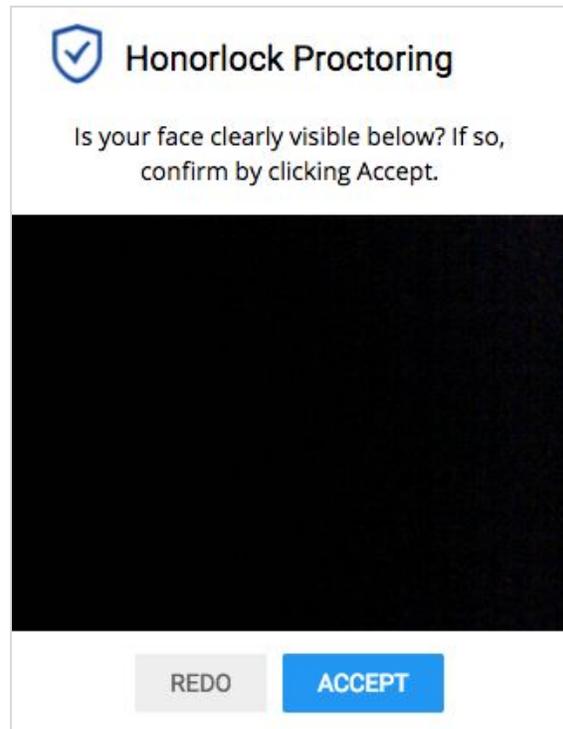
8. **Photo Authentication**

Center your face in the frame and take a photo by clicking **Take Photo**.



9. Photo Confirmation

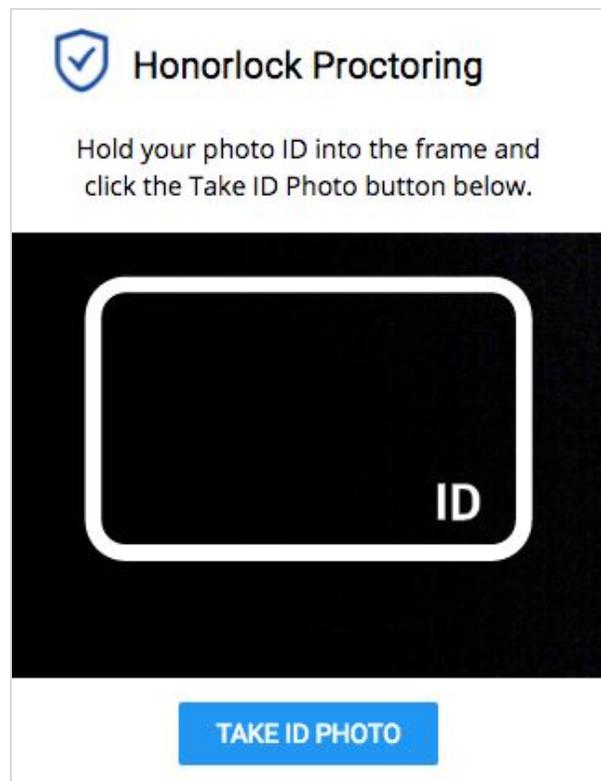
Confirm that you can see yourself clearly in the captured image. If so click **Accept**, otherwise click **Redo** to retake the photo.



10. Photo ID Authentication

Continue the process for taking a photo of a photo ID. Click **Take ID Photo** and accept if the ID is clear and visible in the image captured.

Make sure your ID is centered and clearly visible.

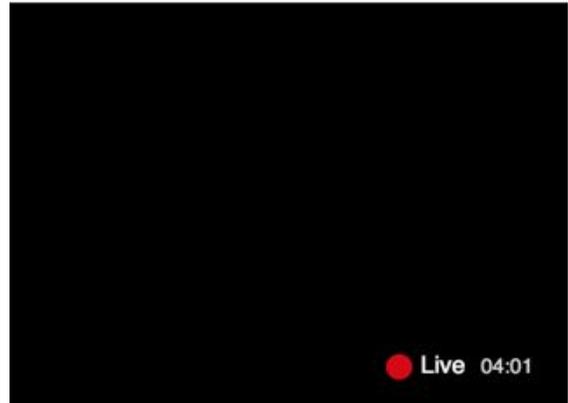


11. Take your assessment

Take your test as you would normally. The camera will continue to record while you have the exam open.



Proctoring session has started.



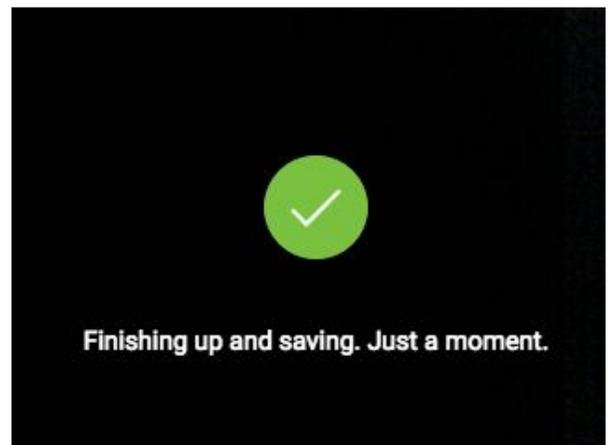
Begin your exam

12. Finishing Up

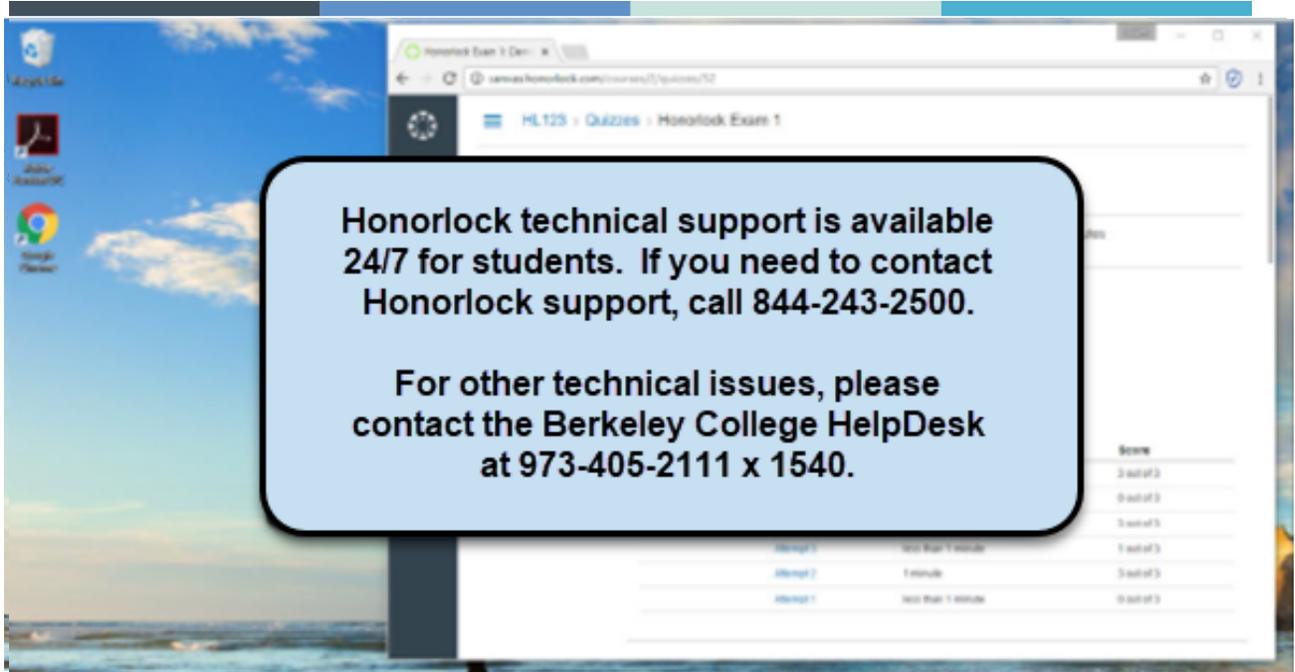
Honorlock proctoring will automatically save and close once you have finished taking your assessment.



Ending the proctoring session



Thank you for using Honorlock



Once your test has been submitted, you can remove the Honorlock Chrome extension.

