Be inspired

Berkeley College

Your potential is our promise.
An unwavering focus on your success

Berkeley College has focused on preparing students like you for successful careers for more than 88 years. During that time, our programs have evolved significantly to help students meet the changing demands of the business and professional worlds. The Berkeley educational experience remains special. Everything we do is designed to assist students in achieving career success.

Why Berkeley?

- Programs and curricula are developed with input from industry experts to prepare students for the professional world.
- Students can participate in group or one-on-one tutoring, collaborate with classmates in study groups, or develop their writing and computer literacy skills.
- Dedicated faculty members are selected for excellent academic credentials, relevant professional experience, and a commitment to providing close, personal attention to students.
- Every program includes an internship, practicum, or job-related assignment, where students can gain valuable experience in a professional setting.

Berkeley’s commitment to its students extends beyond the classroom to support their career development during and after college. The Career Services Department assists students in identifying and pursuing career opportunities. Every graduate also has access to free career assistance from Berkeley.

Berkeley offers you choices

- Bachelor’s degrees, Associate’s degrees, Certificate programs, and an M.B.A. in Management: Our programs of study expand and evolve to meet current market demands.
- Small classes, personal attention: With an 18:1** student-to-faculty ratio, students can receive more personalized attention from professors.
- Flexible scheduling: Day, evening/weekend, and online courses provide full-time and part-time students the maximum in flexibility.
- On-site or online: Berkeley’s multiple campuses offer the opportunity to take classes at numerous convenient New York and New Jersey locations, and Berkeley College Online® lets you learn on your own time.
- Activities and clubs: Berkeley provides a wide range of extracurricular activities that include attending arts, identity-based, and multicultural events, participating in athletics and clubs, and visiting museums and sports/concert venues in the area.

For more information about Berkeley College graduation rates, the median debt of students who completed programs, and other important disclosures, please visit BerkeleyCollege.edu/disclosures.

Be successful

Berkeley College
takes pride in the success of its students.
Berkeley is serious about your career

Year after year, the list of companies that hire Berkeley students reads like a corporate “Who’s Who.” The professional world continues to demonstrate its trust in Berkeley’s high educational standards and the expertise of its graduates. To help you on your path to a successful career, Berkeley College provides:

Internships and clinical practicums

- On-the-job internships, clinical practicums, or job-related assignments are integral parts of each curriculum. The Career Services Department assists in placing students in program-related positions that provide valuable, real-world experience as students earn academic credits.

Career counseling by a specialist in each field of study

- Berkeley has a staff of Career Services professionals who collectively specialize in each field of study and actively pursue job opportunities for every student who requests it. The size of the Career Services staff ensures that you will receive individualized counseling and assistance.

Resume planning

- Your resume will be one of the most important tools in helping you begin your professional career. You will learn what your resume should (and shouldn’t) include and how to present the information most effectively.

Interview scheduling

- Career Services staff members distribute student resumes to employers and schedule convenient interview times.

Coaching and interviewing strategies

- You don’t get a second chance to make a first impression. Career Services will assist you with issues such as what to wear, what questions may be asked, how to handle nerves, and more to make sure that you are prepared for a successful interview. The importance of social media networking, online reputation management, and LinkedIn are also addressed.

Career assistance

- Our commitment to students doesn’t end at graduation. Every graduate has access to free career assistance from Berkeley.

Look who’s hired Berkeley grads

- Look who’s hired Berkeley grads for your career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of my professors would have on me. They were truly committed to helping me grow and foster my love for all aspects of my career field. I’m now CEO of my own business, and I have the dedicated staff of
Learn from experienced professionals

Berkeley faculty members are chosen for their excellent academic credentials and relevant professional experience. Equally important, however, is their passion for teaching and their commitment to providing students with close, individual attention. At Berkeley, professors and students truly get to know each other through personal dialogue and interaction.

Charlane Brown
Faculty, Justice Studies - Criminal Justice, School of Professional Studies

Education
B.A., John Jay College of Criminal Justice, City University of New York
J.D., New York Law School

Professor Charlane Brown, an attorney, consultant, and retired Deputy Inspector with the New York City Police Department (NYPD), brings 26 years of professional expertise into the classroom. Her enforcement career includes service as a Commander of the NYPD Youth Services Unit and Captain of the NYPD Community Affairs Unit.

A Fulbright Fellow, Professor Brown has extensive experience in patrol, investigations, training, personnel matters, and police community relations. She is a member of the New York Bar Association, the National Organization of Black Law Enforcement Executives, and the NYPD Guardians Association.

Rahul Bedi
Chair, Management, Larry L. Luing School of Business®

Education
B.S., Aligarh University
M.S., J&K University
M.B.A., New York University
Ph.D., Touro University International

Dr. Rahul Bedi brings a wealth of international business experience to Berkeley College. In addition to heading his own consulting firm, he has consulted and advised on private sector development for the United Nations and served on numerous international committees and boards, including the Tea Board of India.

Mr. Bedi holds national certifications in Surgical Technology and Surgical First Assisting. In addition, he holds certifications as a Licensed Practical Nurse, Registered Central Service Technician, and as an approved instructor by the International Association of Central Service Materiel Management. He serves on the Education Committee of the Association of Surgical Technology, and on the Board of Directors for the Council on Surgical and Perioperative Safety.

Melissa Baralt
Faculty, Mathematics and Science, School of Liberal Arts

Education
B.S., M.S., Montclair State University
Ph.D., University of Medicine and Dentistry of New Jersey

Dr. Melissa Baralt has a Bachelor’s degree in Biology and a Master’s degree in Molecular Biology from Montclair State University. She later completed her Doctoral studies in Molecular Pathology from Rutgers University. She is a member of the Bridges STEM program and a Sloan Academic Scholar for Minorities in the Sciences. She has taught at Berkeley College for six years and has received multiple awards and recognitions for her teaching success. Some of these include: Faculty of the Year for the School of Liberal Arts in 2013, recognition for her work with veteran students in 2014, and Faculty of the Year for the Honors program in 2015. Dr. Baralt has presented her work in various meetings including: Hispanic Educational Technology Services in San Juan, Puerto Rico and Teaching and Learning Conferences in Washington D.C. She is currently a member of the Honors Faculty and the Hispanic Educational Technology Services.

Joseph E. Charleman
Chair, Surgical Technology and Surgical Processing Technician, School of Health Studies

Education
B.S., Nyack College
M.S., New England College

Joseph E. Charleman brings years of professional experience into his classrooms. In addition to teaching, he serves as Surgical Technician/Surgical First Assistant and Operating Room Assistant Supervisor at Associated Surgeons of New Jersey in Englewood, N.J. In 2015, he received the Humanitarian of the Year Award from the International Association of Central Service Materiel Management.

Mr. Charleman holds national certifications in Surgical Technology and Surgical First Assisting. In addition, he holds certifications as a Licensed Practical Nurse, Registered Central Service Technician, and as an approved instructor by the International Association of Central Service Materiel Management. He serves on the Education Committee of the Association of Surgical Technology, and on the Board of Directors for the Council on Surgical and Perioperative Safety.
A Berkeley College education involves learning that takes place both in and out of the classroom. In addition to regularly scheduled guest speakers, exceptional opportunities for educational excursions exist within just a few miles of each Berkeley campus. Classes visit important destinations such as the United Nations, the New York Stock Exchange, fashion showrooms and merchandising centers, and other program-related facilities. Frequent cultural, social, and recreational trips also contribute to a well-rounded educational experience.

**Diversity and Multicultural Activities**

**Making the most of Berkeley’s opportunities**

The diversity of the student body at Berkeley College enhances the educational experience and contributes to the cultural enrichment of the community. It also helps prepare students to enter the global business community with a better understanding of the similarities and differences among cultures. Berkeley College sponsors many ethnic, identity-based, and multicultural events to promote this understanding and to help students form relationships that can last far beyond their college years.

Athletics and Recreation

**Fun, fitness, and fierce competition**

Intercollegiate athletics plays an important part in college life. At Berkeley College, men’s and women’s intercollegiate teams compete in soccer, basketball, tennis, and cross-country. Berkeley College is a member of the United States Collegiate Athletic Association (USCAA). The New York campuses are members of the Hudson Valley Intercollegiate Athletic Conference (HVIA).

Online Opportunities

**Stay connected...even when you’re far away**

Students of Berkeley College Online® enjoy many of the same extracurricular opportunities as students who study at Berkeley’s on-site locations. Online students have the option of participating in all on-site and online activities, programs, events, and clubs. Online students can also volunteer to become a peer mentor for new online students, assisting them with their transition into the online community.

National publications have recently honored Berkeley College for its outstanding programs. Berkeley College Online® is one of the first college or university online programs worldwide to be awarded Quality Standards certification by the United States Distance Learning Association (USDLA), placing Berkeley among an elite group of institutions recognized for excellence in distance learning. In addition, U.S. News & World Report has lauded Berkeley College as one of America’s “Best Online Colleges” for Bachelor’s degrees.
A friendly community spirit and an environment that fosters a constant exchange of ideas distinguish the resident student experience at Berkeley College.

White Plains
Residence facilities are available in Cottage Place and Sussex House. Cottage Place is a modern, six-story building adjacent to the White Plains campus—a short walk from classes, the library, the student center, and numerous activities. The facility features studio apartments, designed for two people, with kitchenettes, along with two- and three-bedroom apartments with full kitchens and living rooms.

Sussex House, our newest residence hall, is a one-floor modern and spacious student residence located on the first floor of 99 Church Street. It is comprised of studio and two-bedroom apartments. All studio apartments, designed for four people, have the luxury of a full kitchen and one bathroom. The two-bedroom apartments, designed to comfortably fit up to eight people, all have full kitchens, living rooms, and two bathrooms. Every housing option provides laundry facilities and on-site security.

“I like the fact that my professors at Berkeley are experienced in the fields in which they teach. They are able to share that real-world knowledge with us in the classroom through discussions and case studies. It is much better than just teaching from a textbook.”

Imani Miller
Business Administration
"At Berkeley, I’ve grown as a person and come out of my shell. My classmates and teachers are really supportive, and have helped me gain a lot of confidence. I’ve realized that how far I go in life is up to me."

Stephanie Titus
Legal Studies

"The professors and classes are preparing me for my career. I learn better hands-on and my time at Berkeley has taught me skills and the software packages that will help me be successful in my field."

–Gleny Bravo
Interior Design

For more information about Berkeley College graduation rates, the median debt of students who completed programs, and other important disclosures, please visit BerkeleyCollege.edu/disclosures.
Academic programs at Berkeley

Berkeley College offers undergraduate programs of study under a semester calendar consisting of fall, winter, and spring semesters. The College offers the following undergraduate degrees:

- B.B.A. (Bachelor of Business Administration)
- B.S. (Bachelor of Science)
- B.F.A. (Bachelor of Fine Arts)
- A.S. (Associate in Science)
- A.A.S. (Associate in Applied Science)

The College also offers Certificate programs with the option to transfer credits toward a degree. Berkeley College is structured into five schools:

- Larry L. Luong School of Business®
- School of Health Studies
- School of Liberal Arts
- School of Professional Studies
- School of Graduate Studies

Larry L. Luong School of Business®

With a commitment to a career-focused education, the Larry L. Luong School of Business® helps prepare students for the professional business world. A wide range of rigorous academic programs is constantly updated to meet today's rapidly changing global business environment.

Academic Programs

- Accounting
- Fashion Merchandising and Management
- Financial Services
- General Business
- Health Services Management
- Information Technology Management
- International Business
- Management
- Marketing Communications

For important information about the educational debt, earnings, and completion rates of students who attended these programs please visit: BerkeleyCollege.edu/Disclosures

School of Health Studies

The School of Health Studies provides outstanding career-focused education in some of today's most in-demand healthcare professions. In-depth classroom instruction combines with practical, hands-on learning to prepare students with the knowledge and skills to enter a rewarding career in a range of roles in various healthcare-related facilities and organizations. Clinical students train with modern medical devices and technology in healthcare environments, where they learn current industry practices and procedures.

Academic Programs

- Health Sciences
- LPN to B.S.N.
- Medical Assistant
- Patient Care Technician
- Practical Nurse
- Surgical Processing Technician
- Surgical Technology

School of Liberal Arts

The School of Liberal Arts offers courses in the humanities, social sciences, English, mathematics, and science. These courses emphasize critical and independent thinking, effective reading and writing, ethical responsibility, and cultural literacy in a global context. In addition, these courses add value to the specialized, career-focused business, health, or professional studies training provided in the degree programs.

Berkeley students benefit from a wide array of Liberal Arts core and elective courses, ranging from fundamental classes in areas such as writing, literature, mathematics, and psychology to the more innovative, interdisciplinary curricula of courses like Histories, Mysteries and Scandals in 20th Century America; Police and Society; The Art of Film; Forensic Psychology; Human Sexuality; Mind and Body; World Religions; and The Ethics of Sports. While they vary in content, each course in the School of Liberal Arts is dedicated to cultivating a more critically engaged, self-directed, and civic-minded student.
Academic programs at Berkeley

Not all programs are offered for completion at each campus or through Berkeley College Online®. Please review the academic program pages (BerkeleyCollege.edu/academics.htm) for information on where each program is offered. Additionally, all students may be required to take some courses at another campus or online. The Career Development and Internship courses are only offered online.

School of Professional Studies
The School of Professional Studies provides the necessary education to prepare students for success in careers requiring specialized training. The School of Professional Studies offers courses that give students the in-depth knowledge and latest skills required to excel in professional environments.

Academic Programs
- Graphic Design
- Interior Design
- Justice Studies - Criminal Justice
- Legal Studies

For complete information on Berkeley’s areas of study, visit BerkeleyCollege.edu.

School of Graduate Studies
Furthering the tradition of high-quality business and professional education at Berkeley College, the School of Graduate Studies was created to offer opportunities for advanced study to prepare the leaders of tomorrow.

Academic Program
- M.B.A. in Management

Four-year Combined B.B.A./M.B.A. Option
This special program allows high-achieving students to complete both a Bachelor’s and Master’s degree in as few as four calendar years, assuming full-time enrollment in three semesters per year.*

Excellent Academic Programs
Each program of study is developed to ensure that the curriculum and skills properly prepare graduates for today’s workplace. Programs are also evaluated and updated regularly in accordance with industry trends.

Honors Program
The Berkeley College Honors Program is a selective interdisciplinary program that gives high-achieving students the opportunity to study program-related topics in greater depth than is possible in the regular degree programs.

The Center for Academic Success
Tutoring, workshops, and numerous on-site and online support resources are available through the Center for Academic Success. Students have access to both peer and professional tutors, who are available during the day, evenings, and weekends.

Support Services
As an institution that specializes in delivering a strong education, Berkeley College understands what it takes for you to compete in today’s professional environment. To ensure that graduates have the skills and knowledge needed to achieve their goals, the College provides students with access to a range of valuable resources and support services.

Jumpstart
The Jumpstart program is an optional program for students who have been accepted to Berkeley, but need to develop their reading, writing, and math skills. The program, which is available every term, is designed to allow high school seniors and adult students to meet their developmental reading, writing, and math requirements, at no additional cost, in the term prior to their matriculation at Berkeley.

*NJ and Online only. For more information about Berkeley College graduation rates, the median debt of students who completed programs, and other important disclosures, please visit BerkeleyCollege.edu/disclosures.
Business
Knowing what it takes to make a business successful and prosperous is part of what this workshop provides. Speaking with executives, managers, various department heads and workers, supplies valuable insight into this huge and diverse industry. Discussions on teamwork, leadership qualities, and necessary skills are reviewed.

Fashion
From buying to merchandising, this workshop will give you an overview of the many careers in the fascinating business of fashion. Learn from industry-trained faculty, guest speakers, and visits to leading fashion companies.

Healthcare
During on-site visits and hands-on demonstrations provided by professionals and instructors, students will learn about some of the training and skills needed to be successful in different areas of the allied healthcare industry, one of today’s most in-demand careers.

Legal / Justice Studies
Join us in investigating careers in criminal justice and legal studies. If you have a desire to combat crime and a passion for justice, this workshop will give you an opportunity to learn from accomplished instructors, prominent guest speakers, and get a behind-the-scenes look at a variety of facilities.
Visit the Berkeley campuses to get an up-close view of our career-focused education. Admissions representatives will arrange a tour and answer all of your questions. During your visit, you’ll learn about:

- Programs of study
- Scholarships and financial aid
- Comprehensive support services and resources
- Career Services
- Student Development and Campus Life
- Student residence facilities
- Online course options

BerkeleyCollege.edu is packed with information about every aspect of preparing for a career at Berkeley College. From researching program and course details to taking virtual tours of all of our campuses, it’s a great place to begin your journey.

Virtual Interview
We encourage you to visit one of our campuses. If you can’t, we offer virtual interviews for your convenience.

On Social Media
Learn about the Berkeley experience directly from the Berkeley community. Stay connected to hear what students have to say, discover our activities and events, and much more.

Take the next step

In Person
Visit the Berkeley campuses to get an up-close view of our career-focused education. Admissions representatives will arrange a tour and answer all of your questions. During your visit, you’ll learn about:

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Apply to Berkeley College
- Online at BerkeleyCollege.edu/Apply
- By mail or in person

You’ll be asked to submit:
- A non-refundable $50 application fee
- A high school transcript or the equivalent

In evaluating candidates, the Committee on Admissions takes into consideration your individual interests, your motivation to succeed in a chosen profession, and prior academic achievement. Basic requirements for admission include graduation from an accredited high school or equivalent and an entrance exam or SAT/ACT scores. A personal interview is strongly recommended.

Call 800-446-5400 ext. P18 to schedule an appointment with an admissions representative to discuss your educational objectives and career plans. Berkeley College encourages you to apply as soon as possible and wishes you much success.

Find us @BerkeleyCollege • #BerkeleyCollege

“I first came to Berkeley for a summer workshop and really loved it. I like the small classes and I feel that my professors are here to help me succeed. You need to work hard and apply yourself but everyone here is very supportive.”

Justin Ricketts
Accounting
Berkeley Need-Based Institutional Aid: College administered, need-based funds may be used to supplement offers of merit-based aid that the student is receiving from the College and other sources.

DECA/FLA/HOSA: Incoming full-time students who are enrolled in a degree program and have participated in DECA/FLA/HOSA may be eligible for up to a full-tuition scholarship. Award amounts vary based on high school GPA. Students must maintain full-time, continuous, and cumulative term enrollment, and maintain a cumulative Berkeley College GPA of 3.00 or higher at the end of each award year to retain their scholarship.

Federal and State Aid
Financial assistance programs are available from federal and state sources, including:
- Pell Grants
- Federal Supplemental Grants
- New York TAP
- New Jersey TAP
- Low-interest student and parent loan program

If you wish to apply for financial aid, you must complete the Free Application for Federal Student Aid (FAFSA). You may apply electronically at fafsa.ed.gov. The Financial Aid Office can help answer questions regarding your options.

Berkeley College offers a number of grants and scholarships. With the exception of national and need-based grants, Berkeley College grant and scholarship awards are determined after all federal grants, state grants, and state scholarships have been applied, and not to exceed the remaining balance amount. Some Berkeley College grants and scholarships may not be combined.

Cost of Books, Supplies, Housing, and Graduation Fees are not included.
“I like the small classes because it enables me to connect easier with my professors and classmates. The professors are very approachable and make themselves available when I have questions. Plus, since they have experience in their fields, they bring those real-life stories to the classroom.”

—Michael Cusack
Justice Studies - Criminal Justice